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Devaswom Commissioner's Office,

31/10/2017

NOTICE INVITING TENDER FOR SUPPLY OF THERMAL PAPER ROLLS
AT SABARIMALA

Tender Document No ROC 59/2016/Sab

SUPPLY OF THERMAL PAPER ROLLS

For and on behalf of the Travancore Devaswom Board, the Devaswom Commissioner invites competitive tenders from Companies, Partnership Firms and persons carrying on business in their own names or in names other than their own for the supply of Thermal Paper rolls of the description, size, quality, quantity etc specified below for the use of Sabarimala Devaswom under the Administration of the Travancore Devaswom Board during the period from 15/11/2017 to 15/11/2018.

MATERIAL SPECIFICATIONS

Item	THERMAL PAPER ROLLS
WIDTH	79 MM
LENGTH	50 Meters
PAPER GSM	57 to 60 GSM
COLOUR	White Grade POS

(a) Thermal Paper rolls : The Thermal Paper roll should be with inner diameter 79 mm for using ticket printing in Epson Ticket Printing Machine.

(b) The Thermal Roll Paper printing tickets in Epson Ticket Printer should be suitable for the roll paper printed with the logo of Travancore Devaswom Board in between the part of original and duplicates part with the paper. The Inscriptions thereon which shall be as per the directions given by the Travancore Devaswom Board.

(c) Each ticket should be printed with the serial number in duplicate and the space allotted for computer generated numbers

QUANTITY REQUIRED

100 Boxes : Each Box containing 100 Thermal paper Rolls .

Earnest Money Deposit - Rs 10,000/- (Rupees Ten thousand Only)

The tenderers are required to furnish following documents.

- (1) A declaration as to the legal status of the tenderer (viz. whether the tenderer is an Individual or an individual carrying on business in a name other than his/her own name, partnership firm registered with the Registrar of Firms or

a company incorporated under the provision of the Companies Act etc) accompanied by documents to prove the legal status of the tenderer

- (2) In the case of partnership firms, true photocopies of the partnership deed, Registration Certificate issued by the Registrar of Firms and the name and full particulars of all the continuing Partners as entered in the Registrar of Firms and in the case of Companies, the Memorandum of Association and Articles of Association and the Certificate of Incorporation and the Rules or Bylaws of the company attested by a Gazetted Government Servant or a Notary Public.
- (3) The Balance Sheet and Profit and Loss account for the three preceding Financial Years, duly attested by a Chartered Accountant.
- (4) Certificate showing the experience in the respective fields issued by the District level Officers of the Industries Department of the State Government.
- (5) A Passport size photo along with three specimen signatures duly attested by a Gazetted Officer or Notary Public.
- (6) The tenderer must submit an unconditional declaration accepting all the terms and conditions prescribed herein with regard to supply along with the tender and that he is not a defaulter to the Board on any earlier occasions.
- (7) Each Tender must accompany three samples of the item offered to be supplied as per the tender. The samples when got tested must confirm with the specification specified therein.
- (8) The tenders submitted by the defaulters on earlier occasions in contract with the Travancore Devaswom Board will not be considered. The tenderer shall therefore submit declaration along with the tender that he is not a defaulter to the Board on any earlier occasion.
- (9) The tenders signed by the competent persons along the above documents, declaration etc should reach the office of the undersigned before 12 pm on 07/11/2017. Tenders not conforming to the above prescription will not be entertained. The tenders will be opened at 12:30 on the same day in the presence of the tenderer or their authorized representative who may be present.
- (10) The Travancore Devaswom Board reserves the right to accept or reject any tender without assigning any reason, whatsoever, after opening the tenders. The Board may invite all or any of the tenderer, for further negotiations. The Board reserves the right to apportion the quantity amongst the tenderers.

Last Date for Submission of Tender; 07/11/2017 12:00 Noon

Tender opening date : 07/11/2017 12:30 pm.

TERMS AND CONDITIONS

The rates to be quoted should be for a single Number Roll. The rates should be inclusive of Excise Duty, Sales Tax and for delivery at the store of Sabarimala.

The rates should be valid for one year.

The number of materials shown in the tender notice is the total approximate number required for the mentioned festivals together. In case more number of materials under the items are found necessary, the tenderer should be prepared to supply the same at the same rate. 50% of the quantity should be supplied on or before ~~16-11-2017~~ and the remaining before 20/12/17

The items to the extent of 5% of the total number of items should also be supplied so as to enable replacement of damaged ones.

The materials should be packed safely and be delivered at the store of the Sabarimala Devaswom.

The successful tenderer shall, within seven days of receipt of communication accepting the tender, deposit a sum equivalent to 10% of the total value of the materials either in cash or Bank Guarantee for a like sum as security for the due performance of the contract and shall execute an Agreement with the Board. The period of Bank Guarantee shall be valid for one year from the date of Agreement.

Failure to supply the required quantity of materials within the specified time or violation of any of the conditions of the contract may lead to the cancellation of the contract and the loss, if any, incurred by the Board on this account will be recovered from the defaulter. The Contractor is not entitled to enhanced rate under any circumstance.

Special Conditions

- I) In case of manufacturer, he should have been in business for the last three years
- II) In the case of distributors or importers, the Firm should be in the line of business for the last five years with a turnover of not less than one crore.
- III) The Firm should produce its audited balance sheet along with the nature of business done during the last five years
- IV) The contract shall include procurement, clearance at the port and delivery at Sannidhanam.
- V) The selection will be based on a combination of technical and financial competency of the Firm/individual experience and price
- VI) The appropriate number of Thermal Paper Roll to be supplied is one hundred Boxes, each Box Containing 100 Box Rolls
- VII) An Earnest Money Deposit amounting to Rs 10,000/- should be submitted along with the tender in the form of a Demand Draft drawn from any Nationalized Bank in favor of the Devaswom Commissioner Travancore Devaswom Board and payable at Thiruvananthapuram

(Sd/-)

DEVASWOM COMMISSIONER
TRAVANCORE DEVASWOM BOARD