

EXPRESSION OF INTEREST FOR ARCHITECTURAL CONSULTANCY

From

Reputed Architects / architectural firms

For

**Construction of Edathavalam at Sanghumugham Devaswom in
Thiruvananthapuram Group
Travancore Devaswom Board**

**Travancore Devaswom Board
Works Department**

Travancore Devaswom Board

Works Department

EXPRESSION OF INTEREST AND REQUEST FOR PROPOSAL FOR EMPLOYING ARCHITECTURAL CONSULTANTS

Name of the project: **Construction of Edathavalam at Sanghumugham Devaswom in
Thiruvananthapuram Group, Travancore Devaswom Board**

Introduction

Travancore Devaswom Board proposes to construct a Edathavalam having a total area of 2599.67M² (Approx) in Sanghumugham Devaswom. Expression of Interest with technical and financial proposal is invited from reputed Architects /Architectural firms/ for *Detailed Architectural and Structural design for **the project***.

Objectives

The main objectives of appointing and functioning of the architects are mainly but not limited to:

- Undertaking necessary surveys and investigations required for the designing of the project components;
- Preparing detailed designs and estimates of various project components
- Preparing technical specifications, bid documents, contract documents etc.;
- Preparation of project implementation schedules, reporting of progress during the project Period.
- Preparation of plan and site plan including getting approval from the Government and other agencies as per Kerala Building Rules.
- Since the site is located near to the Airport, plan and design should conform to the guidelines of Airport Authority of India and should obtain necessary approval from the Airport Authority of India.

The project will be implemented based on the availability of donors/ sponsors

Project Management and Execution of work will be done by Travancore Devaswom Board Works Department.

Necessary detailed drawing structural drawing shall be submitted according to the progress of the work.

Scope of Services

- Carry out preliminary surveys, investigations to prepare detailed engineering designs for all project components;
- Prepare detailed architectural drawings to suit the schematic architectural design approved by the Travancore Devaswom Board
- Preparation of detailed structural designs and drawings for all structural members according to the demand.
- Preparation of appropriate landscaping to the approved scheme.
- Preparation of detailed design and drawings for all utilities such as water supply, sewer lines, drainage plan, electrical wiring and other allied activities, acoustics, air-conditioning ducts if required, telecom cables etc.
- Preparation of layout and estimates for interior furnishing.
- Detailed Engineering Design: Once the conceptual plans and preliminary designs are approved, prepare detailed designs in accordance with sound engineering practice, construction drawings, cost estimates and associated contract documentation to include letter of invitation, conditions of contract, specifications and design reports.
- Preparation of drawings and documents for obtaining statutory approval from Town Planning, Local body, Airport Authority Of India, PCB, Fire, Electrical Inspectorate etc. if necessary.

Eligibility

- The Consultancy firm should have a lead Architect with minimum B.Arch qualification having membership in the Council of Architecture, India and service of a Structural Engineer with minimum post graduate degree in structural engineering with 5 years of experience in this field.
- The Architectural firm should have at least 5years experience in providing architectural consultancy services for the construction of building projects including parking, landscaping, plumbing and sanitary, and firefighting works.
- The firm should have taken up planning, designing of at least three major projects of similar nature costing not less than 5 Crores per project during the last 3 years. The total cost of projects executed in the last 3 years should not be less than 30 crore. Documentary proof of the projects completed have to be submitted which shall include:
 - 1) a certificate from the Client for whom the work has been satisfactorily completed indicating brief details of the project, date of completion of the project
 - 2) a copy of the letter of award/ agreement indicating the scope of the project.

The Firm should ensure that they are eligible to compete in architectural design competitions as per the guidelines of Council of Architecture and should have a working office in Kerala.

“Similar Projects” deems to understand of projects of public use for mass congregation like convention centers, marriage halls, institution hall, stadiums etc with a minimum capacity of not less than 1500 people.

Submission of Application:

•Travancore Devaswom Board may disqualify the applicants at any stage for the following reasons:

- a. Non-fulfillment of above qualification conditions.
- b. Incomplete / part information/ misinformation (without supporting proof
- c. Exerting external influences
- d. Non- submission of MOU signed by the firm.
- e. Late EOI applications.

•The bid documents, detailed scope of works and terms and conditions of appointment of architects can be downloaded from the Travancore Devaswom Board website.

•EMD of Rs: 50000 in the form of deposit receipt in name of Executive Engineer, Estate Division, Travancore Devaswom Board from any nationalized bank to be attached with the application.

• Travancore Devaswom Board reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

•The EOI in sealed cover along with all necessary documents duly numbered shall be sent to the undersigned through registered post or speed post only so as to reach on or before **01.00 pm on 30.09.2019**. The price bid shall be quoted as percentage of the total approved estimate cost of the buildings.

•The bids will be opened on the same day at **03.00 pm**.

•If **30.09.2019** happened to be a holiday, the tender will be opened on the next working day at the same time.

Evaluation

The evaluation and selection will be on a Quality Cost Based System (QCBS).

Expression of Interest and Request for Proposal Submission Form

To

The Executive Engineer
Estate Division
Travancore Devaswom Board

I/ We have read and understood the instructions and the terms and conditions contained in the application form. I/We do hereby declare that the information furnished in the application and in the supplementary sheets is correct to the best of my/our knowledge and belief. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represents. We authorize the officers of Travancore Devaswom Board to approach individuals, employers, firms and corporations to verify our competence and general reputation.

I/ We offer to provide the Architectural consultancy services for Construction of Edathavalam in Sangumugham Devaswom Trivandrum Group Travancore Devaswom Board in accordance with your Request for Expression of Interest and request for proposal dated ----- . Our attached Financial Proposal for furnishing architectural designs for the entire project and all other required details of the project is-----% (-----) of **the approved estimate amount of the project.**

This amount is **inclusive** of the service taxes. Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal,

Signature :

Name :

Designation :

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Address :

.....

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Place :

Date :

Seal of the applicant

Information to be furnished by the applicant for selection of the Architectural Consultants

1.	Name and registered office address	
2.	Year of establishment of the firm and the registered office.	
3.	Whether individual/Partnership / Pvt. Ltd or Ltd firm with full particulars of the other partners including their names, professional qualifications, age experience, etc. (Attach a separate sheet, if required)	
4.	Names, qualifications and experience of all technical personnel in the firm Details to be furnished in the prescribed Pro-forma (Statement-I)	
5.	Whether registered with Council of Architecture YES/NO. If Yes, please attach a copy of the membership	
6.	Years of experience as practicing Architects	
7.	Important projects executed during last 10 years by the firm in building structural designing together with relevant details such as cost of the work etc. The full address of the clients for whom the works have been executed including name of contact persons and contact nos. Details to be furnished in the prescribed Pro-forma (Statement-II). Please attach completion certificate or any other relevant documents in support of the works completed clearly showing the value, nature of the work executed,	

	duration of the work etc, which should be considered for short listing as per the criteria	
8.	Important projects in building structural designing on which the firm engaged at present along with relevant details such as cost of the work etc. The full address of the clients, along with the name of the contact person and contact no. shall be indicated against each project. Pro-forma(Statement-III)	
9.	Details of infrastructure facilities available with the firm Please attach details in a separate sheet (Statement-IV)	
10.	Details of the associates /consultants for the allied works Attach separate sheet for the details of the associates / consultants associated with the architect	
11.	Income Tax No.(PAN/TAN) Furnish copies of last Income Tax Clearance	
12.	Name and address of the Banker/s of Architect.	
13.	Turnover of the firm from architectural ... works fee consultancy during last 3 years (year -wise). Please attach necessary documents in support of the same. 2016-2017 2017-2018 2018-2019	
14.	National or International Awards received if any.	

Signature of the applicant with
Full address & Office Seal

Statement – I

List of technical personnel, giving their technical qualifications, experience, including that in the present organization

Sl. No	Name	Age	Present Designation	Qualifications	Consultancy Experience	Name of the major projects handled in respect of	Date from which Employed in the Present Organization

Mention other points, if any, to show technical and managerial competency to indicate any important point in your favour.

Signature of the Applicant

Statement – II

List of important projects handled by the firm during last 10 year

Sl. No	Name of Project and Location	Nature of work	Name of client with full address	Name of contact person With Contact number	Project cost 1.Tender 2.Actual	Date of commencement	Date of completion	Litigations if any

Signature of the Applicant

Statement –III**List of important projects in hand being handled by the firm**

Sl. No	Name of Project and Location	Nature of work	Name of client with full address	Name of contact person With Contact number	Project cost 1.Tender 2.Actual	Date of commencement	Date of completion	Litigations if any

Signature of the Applicant

Statement – IV**Details of infrastructure facilities available with the firm for architectural Consultancy**

(The information should include details of office space, surveying equipments, in-house computer aided design facilities etc. available with the firm)

Deliverables

No	Deliverables	Time required
1.	Agreement	7 days
2.	Architectural design and drawings	45 days
3.	Detailed project report	
4.	Bid documents	
5.	Structural design	
6.	Working drawings	At different stages of execution without affecting the schedule of execution.
7.	Monitoring plan	

Executive Engineer
Estate Division
Travancore Devaswom Board