

ELECTION URGENT

TRAVANCORE DEVASWOM BOARD

ROC No: 87/21/EST C

Thiruvananthapuram

01.10.2021

Notification 1

Sub:- Referendum to grant recognition to the Union of Devaswom Employees under the Travancore Devaswom Board.

- Ref:-1. Order Dated, 2.8.2002 in CMP No.3574/2001 in CMP No.2985/2000 in O.P.3821/1990 s of the Hon'ble High Court of Kerala.
2. Proceedings of the Travancore Devaswom Board no Roc 1031/08/Est1 dated 29.04.2021.
3. Decision of the election board meeting held on 23.09.2021.

In pursuance of the Orders of the Hon'ble High Court of Kerala dated,2.8.2002 referred 1st above, The Travancore Devaswom Board per the order cited 2nd above constituted Election Board with Devaswom Commissioner Sri.B.S Prakash as Chairman,Secretary Smt.S.Gayathri Devi and Assistant law officer Sri.S.Sathish as members and Law officer Sri.M.Rajendran Nair as Returning officer of the Election Board. .

The following guidelines are issued for the proper conduct of the Referendum:-

1. In the referendum all permanent/temporary employees (those who are acting on Probation) including Class IV employees ,Karanma employees, persons who are on leave and persons who are facing enquiries or who are under suspension are eligible to vote.
2. Persons working on daily wages and on contract basis, re-employed persons and persons who are due to retire on or before the date of referendum are not eligible to vote.
3. Referendum will be conducted adopting secret ballot system .The union securing the maximum number of votes shall be granted recognition.
4. The Union which have been recognized by The Travancore Devaswom Board as Qualified vide ROC No 1031/08/Est1 dated 29/09/2021. Only are eligible to participate in the Referendum.

5. The time schedule of referendum is as follows:-

- 1) Date of filing nomination : on or before **12.10.2021 5.00PM**
- 2) Date of scrutiny : **13.10.2021**
- 3) Date of publishing the valid nominations : **13.10.2021 4.00 PM**
- 4) Date of withdrawing the nomination : **on 16.10.2021 1.00 PM**
- 5) Date of publishing the final list : **16.10.2021 4.00 PM**
- 6) Date of concluding campaign : **26.10.2021 4.00 PM**
- 7) Date of referendum : **28.10.2021, 9.00AM to 5.00PM**
- 8) Date of counting : **30.10.2021**

6. Polling Booth will be provided in locations as far as convenient to the employees to vote. Each polling office will be under the strict control of one Presiding Officer. Necessary guidelines for smooth conduct of polling will be issued by the Returning Officer.

7. Polling hours will be from **9.00AM to 5.00 PM** without Intermission. Polling will be closed at 5.00 PM. The Presiding Officers, Polling officers and Polling Assistant will be duly appointed.

8. In the discussion in the Election Board meeting held on 23/09/2021 consensus was also arrived at to have a total number of 22 booths at the following stations:-

- 1) The Assistant Commissioner Office, Neyyattinkara
- 2) The Assistant Commissioner Office, Thiruvananthapuram
- 3) The Assistant Commissioner Office, Ulloor
- 4) The Assistant Commissioner Office, Varkala
- 5) The Assistant Commissioner Office, Kollam
- 6) The Assistant Commissioner Office, Kottarakara
- 7) The Assistant Commissioner Office, Punalur
- 8) The Assistant Commissioner Office, Thiruvalla
- 9) The Assistant Commissioner Office, Aranmula
- 10) The Assistant Commissioner Office, Mundakayam
- 11) The Assistant Commissioner Office, Mavelikara
- 12) The Assistant Commissioner Office, Ambalapuzha
- 13) The Assistant Commissioner Office, Changanaserry

- 14) The Assistant Commissioner Office, Karunagapally
- 15) The Assistant Commissioner Office, Harippad
- 16) The Assistant Commissioner Office, Kottayam
- 17) The Assistant Commissioner Office, Paravur
- 18) The Assistant Commissioner Office, Thrikkariyoor
- 19) The Assistant Commissioner Office, Ettumanoor
- 20) The Assistant Commissioner Office, Vaikom
- 21) The Assistant Engineer Office, Pampa
- 22) Devaswom Board Head Quarters, Nanthancode, Thiruvananthapuram

9. The following Officers are posted as Assistant Returning officers.

SI.NO	Officers	Designation	Charge of Booth
1	B.Madhusoodhanan Nair	Deputy Devaswom Commissioner, Thiruvananthapuram	1 to 5
2	S.Ajith Kumar	Thiruvabharanam Commissioner	6 to 10
3	K.Jayakumar	Deputy Devaswom Commissioner, Harippad	11 to 15
4	K.Sreelatha	Deputy Devaswom Commissioner, Vaikom	16 to 20
5	P.K.Lekha	Director, Cultural and Archeological Department	Headquarters at Thiruvananthapuram.
6	R..Ajith Kumar	Executive Engineer, SDP, Pattanamthitta	Sabarimala Group

10. The Election Board has decided to post teaching and non teaching staff of the schools and ministerial staff of Devaswom Board Colleges under the Travancore Devaswom Board as Presiding officers, Polling Officers and Polling Assistants, in order to conduct a free and fair Referendum

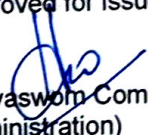
11. The Referendum will be conducted in a systematic manner. The Assistant Returning Officers in charge of the respective booths will seek police protection, if required, for the smooth conduct of Referendum and for the safe custody of the polling equipments, polling boxes etc and also for the transportation of ballot boxes and the other polling materials to the office of the Returning Officer at Thiruvananthapuram.

12. It is duty of the Assistant Returning Officers to collect ballot boxes, ballot papers and other polling materials from the Returning Officer and also to distribute the same to the Presiding Officer. It is also the duty of the Assistant Returning Officers to collect ballot boxes, the unused ballot papers and other polling materials from the respective Presiding Officers after the election. The Assistant Returning Officers can utilize the vehicles under the control of Maramath department also for arranging to send the Presiding and Polling officers, ballot boxes and other polling materials to the respective polling booths and for return of the same to the concerned Assistant Returning Officers. The Devaswom Chief Engineer will give suitable instructions to their subordinates to place the vehicles under their control and crew at the disposal of the Assistant Returning Officers in written request, on the day previous to the polling date. The vehicles will be returned after their use of the Referendum. After Referendum, the Assistant Returning officers will produce the ballot boxes, unused ballot papers and other polling materials to the Returning officer positively before 3.00 P.M on **29.10.2021**.
13. It is the responsibility of the Assistant Returning officers to keep the ballot boxes and other polling materials in safe custody till it is handed over before the Returning Officer. If required, the Assistant Returning Officers can keep the ballot boxes and other polling materials in the nearest Devaswom Strong Rooms in safe manner.
14. The Presiding Officers will keep an account of the used and unused ballot papers and they shall produce the same to the Assistant Returning Officers. The Assistant Returning Officers, in return, shall verify the accounts received from the various booths under his control and prepare a consolidated statement showing the used and unused ballot papers, ballot boxes, paper seal and other polling materials in each booth and produce the same before the returning officer.
15. The Assistant Returning officers will arrange to distribute eligible T.A and D.A to the officers deputed for polling duty, after completion of all formalities of polling.
16. A training class will be arranged to conducted in the S.C.C.H.R Library, Puthenchantha, Thiruvananthapuram for the Presiding Officers and Assistant Presiding Officers who are posted for election duty. The Cultural Director will arrange to distribute the eligible T.A as per rules to them and also to the officer who will conduct the training class.

17. It is the duty of the Assistant Devaswom Commissioners to set up the polling booths in their offices. The Assistant Engineer, Pampa will set up polling booth in his office. The Cultural Director will be responsible to set up the polling booth in a suitable place in the headquarters.
18. The expenditure to be incurred by the Returning Officers, Assistant Returning Officers and other officers in connection with the conduct of Referendum shall be provided for by the Devaswom Accounts Officer.
19. Those Officers /Employees who lost their Identity cards and those who have no Identity cards must procure their cards at the earliest in order to cast their vote.
20. Any non co-operation, negligence or act causing obstruction by any member of the staff under the Travancore Devaswom Board in conducting the proposed Referendum will be treated as dereliction of duty and suitable disciplinary action will be initiated against them by the respective Head of the Department.
21. Transfer and Promotions of staff under the Travancore Devaswom Board will kept in abeyance with effect from the date of issuance of the notification till the Referendum is over.
22. Doubts, if any on the proper conduct of the Referendum can be got clarified from the Returning Officer.
23. Detailed further instructions in the manner will be issued in due course as and when necessitated.

Sd/-
Chairman,
Election Board,
Travancore Devaswom Board.

Approved for issue


Deputy Devaswom Commissioner
(Administration)