

Swamy Saranam

TRAVANCORE DEVASWOM BOARD

Office of the Director,
Cultural & Archaeological Affairs,

Thiruvananthapuram-695003.

mail id: culturaldirectortdb@gmail.com

No.

2/22 / 17.5.22

03/05/2022

TENDER NOTIFICATION

Supply of Art Paper and Card

For and on behalf of Travancore Devaswom Board, the undersigned invites sealed and competitive tenders for the supply of stationery articles, as per the list enclosed for print production of various items such as magazines, Registers, and Cover Printing of various items at the Travancore Devaswom Board Press for the year 2021-2022 (Financial year)

Each tender to be accompanied by Earnest Money Deposit of Rs. 25000/- (Twenty five thousand) or equivalent to 5% of the total quoted amount preferably by Demand Draft in favour of the Director of Cultural and Archaeological Affairs, Travancore Devaswom Board, Nanthancode, Thiruvananthapuram-695003. The D/D should be payable at Thiruvananthapuram.

Tender should be submitted in sealed covers preferably with samples which should be super scribed as "Tender for the supply of Paper and Card in response to Tender Notification No.....Dated....."

The bidder in his tender should also specify the size, quantity, brand name, price and affix the monogram of the bidder in the samples so also in his tender.

The tenders should reach the undersigned on or before **11.00 am, on 16th May of 2022**. No tender will be accepted after the stipulated time and date, so also the tenders devoid of samples and Earnest Money Deposit specified.

The tenders will be opened on the same day at **2.00 pm. (16th May 2022)** in the presence of the bidders or their authorised representatives who may be present.

The rates quoted should be valid for a period of one year from the date of supply order. If any tenderer evades from the supply of articles after the receipt of supply order, the earnest money deposited by him will be forfeited.

The successful bidder shall deposit a sum equivalent to 10% of the total value of the articles either by cash or Bank Guarantee soon after the receipt of supply order. So also an agreement may also be executed in the prescribed format which will be supplied together with the supply order in stamp paper of Rs. 200/- The period of bank guarantee shall be valid for one year from the date of agreement.

The entire number and quality specified in the supply order should be supplied at the stationery store of the Travancore Devaswom Board at Nanthancode on or before the date specified in the supply order at the risk and cost of the bidder.

Failure to supply the entire items on the date specified and violation of any of the condition of the contract will have to be avoided as such an action will cause heavy financial loss, Hence, the bidder will have to be held liable for such loss.

The rates quoted shall be exclusive of all taxes and transportation and delivery, (unloading) etc. Further details, if any, can be had from the office of the undersigned during the office hours in person or by telephone No. 0471-2319845

List of stationery articles required Tender Notification No.

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|----|--|---|-----------|
| 1. | Double Crown Real Art Paper 100 GSM
(Product of A Grade Paper Mill worth printing high resolution multi colour pictures, high gloss and super white variety, is preferable.) | - | 25 Reams |
| 2. | Double Crown Ledger Paper 70 GSM
(Product of A Grade Mill. This should be of A Grade Paper quality) | - | 10 Reams |
| 3. | 220 GSM White Card (A Grade variety) | - | 1000 Nos. |
| 4. | Art Card 220 GSM
(Super white and bright variety
A Grade variety) | - | 1000 Nos. |
| 5. | Gray Card - 280 GSM (A Grade) | - | 6000 Nos. |


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