

തിരുവിതാംകൂർ ദേവസ്വം ബോർഡ് പ്രൊസീഡിംഗ്സ്

സംഗ്രഹം

തീരുവിതാംകൂർ ദേവസ്വം ബോർഡ് – ദേശീയ പെൻഷൻ പദ്ധതി –– നടപടികൾ സംബന്ധിച്ച് ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

ഉത്തരവ് നമ്പർ: ROC No. 145/13/Est-I

നന്തൻകോട്, 28/12/2022

പരാമർശം ഃ– 1) 05–02–2018 ലെ മേൽ നമ്പർ ഉത്തരവ്.

- 2) ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറുടെ 09–11–2022 ലെ DA 874/22/E-1 നമ്പർ റിപ്പോർട്ട്.
- 3) ദേവസ്വം കമ്മീഷണറുടെ 06-12-2022 ലെ ROC 2/10/P&SGRC നമ്പർ റിപ്പോർട്ട്.

ഉത്തരവ്

തിരുവിതാംകൂർ ദേവസ്വം ബോർഡിൽ കാരാണ്മ ജീവനക്കാർ, പാർട്ട്ടൈം ജീവനക്കാർ എന്നീ വിഭാഗങ്ങൾ ഒഴികെ 01–04–2013 മുതൽ സർവ്വീസിൽ പ്രവേശിച്ചവർക്ക് NPS ബാധകമാക്കി ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു (പരാമർശം –1).

തിരുവിതാംകൂർ ദേവസ്വം ബോർഡിൽ മുതൽ 01-04-2013 ദേശീയ പ്രാബലൃത്തിൽ പെൻഷൻ പദ്ധതി നടപ്പിലാക്കാൻ തീരുമാനിച്ചുവെങ്കിലും ഇതുവരെ ആയതിലേക്ക് ജീവനക്കാരുടെ വിഹിതവും മാറ്റിവച്ചിട്ടില്ലെന്നും തിരുവിതാംകൂർ വിഹിതവും ബോർഡിന് ദേശീയ പെൻഷൻ പദ്ധതിയിലേയ്ക്കുളള രജിസ്ട്രേഷന് സർക്കാർ അനുമതി ലഭിക്കുംവരെ ജീവനക്കാരുടെ വിഹിതവും ബോർഡിന്റെ വിഹിതവും മാറ്റിവയ്ക്കാതിരിക്കുന്നത് കുടിശ്ശിക ഇനത്തിലുളള ബാദ്ധ്യത വർദ്ധിക്കുന്നതിന് 01-04-2013 മുതൽ സർവ്വീസിൽ ആകയൽ ഇടയാക്കുമെന്നും ശമ്പളത്തിൽ വിഹിതവും നിന്നും ജീവനക്കാരുടെ ജീവനക്കാരുടെ കുടിശ്ശികയും ചേർന്ന തുക പിടുത്തം വരുത്തുന്നതിനുള്ള നടപടി വേഗം ആരംഭിക്കേണ്ടതും തത്തുല്ല്യ തുക തൊഴിൽദാതാവിന്റെ വിഹിതമായി നീക്കിവയ്ക്കേണ്ടതുമാണെന്നും ജീവനക്കാരുടെ ശമ്പളത്തിൽ നിന്നും വിഹിതം പിടുത്തം വരുത്തുന്നതിനു മുമ്പായി 01–04–2013 മുതൽ സർവ്വീസിൽ പ്രവേശിച്ച റിട്ടയർമെന്റ് അക്കൗണ്ട് നമ്പർ ജീവനക്കാർക്ക് പെർമനന്റ് നൽകേണ്ടതായിട്ടുണ്ടെന്നും വിവരിച്ച് ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറുടെ റിപ്പോർട്ട് ലഭിച്ചു (പരാമർശം -2).

ജീവനക്കാർക്ക് പെർമനന്റ് റിട്ടയർമെന്റ് അക്കൗണ്ട് നമ്പർ (PRAN) നൽകുന്നതു സംബന്ധിച്ചും ജീവനക്കാരുടെ വിഹിതവും തൊഴിൽദാതാവിന്റെ വിഹിതവും നീക്കിവയ്ക്കുന്നത് സംബന്ധിച്ചും ഏതാനും നിർദ്ദേശങ്ങളും ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറുടെ റിപ്പോർട്ടിൽ ഉൾപെടുത്തിയിട്ടുണ്ട്.

പ്രസ്തുത വിഷയം സംബന്ധിച്ച് ദേവസ്വം കമ്മീഷണറുടെ റിപ്പോർട്ട് ലഭ്യമാക്കിയതിൽ ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറുടെ റിപ്പോർട്ടിലെ ശുപാർശകൾ അംഗീകരിക്കാവുന്നതായി ദേവസ്വം കമ്മീഷണർ അഭിപ്രായപ്പെട്ടു (പരാമർശം –3).

ടി വിഷയം ബോർഡ് പരിശോധിച്ച് ചർച്ച ചെയ്തു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ ചുവടെ വിവരിക്കും പ്രകാരം ഉത്തരവാകുന്നു.

- 01-04-2013 നും അതിനുശേഷവും സർവ്വീസിൽ പ്രവേശിച്ച എസ്റ്റാബ്ലിഷ്മെന്റ് ജീവനക്കാരിൽ നിന്നും കാരാണ്മ ഒഴികെയുളള ഫൂൾടൈം ക്ഷേത്ര ജീവനക്കാരിൽ നിന്നും ആഫീസ് മേധാവികൾ G.O(P) No. 149/2013/Fin നമ്പർ ഉത്തരവിലെ 03-04-2013 ലെ Annexure (Application for Allotment of Permanent Retirement Account Number (PRAN)) പൂരിപ്പിച്ച് രണ്ട് പകർപ്പ് 05-02-2023 ന് മുമ്പായി ദേവസ്വം കമ്മീഷണർ ആഫീസിലേയ്ക്കും മരാമത്ത് വിഭാഗം ഉദ്യോഗസ്ഥരുടെ അപേക്ഷ ചീഫ് എഞ്ചിനീയർ ആഫീസിലേയ്ക്കും അയയ്ക്കേണ്ടതാണ്.
- 2. ആഫിസ് മേധാവികളിൽ നിന്നും ലഭിക്കുന്ന Application for Allotment of Permanent Retirement Account Number ദേവസാം കമ്മീഷണർ/ചീഫ് എഞ്ചിനീയർ പരിശോധിച്ച് സാക്ഷ്യപ്പെടുത്തി 15-02-2023 ന് മുൻപായി ദേവസാം അക്കൗണ്ട്സ് ആഫീസിൽ ലഭ്യമാക്കേണ്ടതാണ്.
- 3. എസ്റ്റാബ്ലിഷ്മെന്റ് വിഭാഗം തസ്തികകളിലും ഫുൾടൈം ക്ഷേത്രജീവനക്കാരുടെ തസ്തികകളിലും (കാരാണ്മ ഒഴികെ) ഇനി മുതൽ സർവ്വീസിൽ പ്രവേശിക്കുന്നവരുടേയും പാർട്ട്ടൊം ക്ഷേത്രജീവനക്കാർ ഫുൾടൈം ആകുന്നമുറയ്ക്ക് ടിയാളുകളുടേയും Application for Allotment of Permanent Retirement Account Number രണ്ട് പകർപ്പ് ദേവസ്വം കമ്മീഷണർ ആഫീസിലേയ്ക്കും മരാമത്ത് വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരുടേത് ചീഫ് എഞ്ചിനീയർ ആഫീസിലേയക്കും ആഫീസ് മേധാവികൾ അയയ്ക്കേണ്ടതും ആയവ ദേവസ്വം കമ്മീഷണർ/ചീഫ് എഞ്ചിനീയർ പരിശോധിച്ച് സാക്ഷ്യപ്പെടുത്തി ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിൽ ലഭ്യമാക്കേണ്ടതുമാണ്.

- 4. 01-04-2013 നും അതിനുശേഷവും സർവ്വീസിൽ പ്രവേശിച്ച ജീവനക്കാർക്ക് PRAN നൽകുന്ന മുറയ്ക്ക് അടിസ്ഥാന ശമ്പളവും ക്ഷാമബത്തയും ചേർന്ന തുകയുടെ 10 ശതമാനം ശമ്പളത്തിൽ പിടുത്തം വരുത്തി പ്രൊവിഡന്റ് ഫണ്ട് തുക ഒടുക്കുന്ന മാതൃകയിൽ ഒടുക്ക് വരുത്തി ചെല്ലാൻ പകർപ്പ് സ്റ്റേറ്റ്മെന്റ് സഹിതം ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിലേയ്ക്ക് നേരിട്ട് അയയ്ക്കേണ്ടതാണ്.
- 5. നിലവിൽ സർവ്വീസിലുളള ജീവനക്കാരുടെ ശമ്പളത്തിൽ നിന്നും 01-04-2013 മുതലുളള കുടിശ്ശിക തുക 36 തുലൃഗഡുക്കളായി 04/2023 മുതലുളള ശമ്പളത്തിൽ നിന്നും പിടുത്തം വരുത്തേണ്ടതാണ്. .
- ജീവനക്കാരുടെ വിഹിതത്തിന് തത്തുല്യമായ തൊഴിൽദാതാവിന്റെ വിഹിതം ജനറൽ ഫണ്ടിൽ (126-1-6223) നിന്നും ചെലവെഴുതേണ്ടതാണ്.
- 7. ജീവനക്കാരുടെ വിഹിതവും തൊഴിൽദാതാവിന്റെ വിഹിതവും ദേശിയ പെൻഷൻ പദ്ധതിയിൽ അംഗത്വ രജിസ്ട്രേഷൻ ലഭിക്കുംവരെ പ്രത്യേകം മാറ്റി വയ്ക്കുന്നതിനായി ധനലക്ഷ്മി ബാങ്കിന്റെ നന്തൻകോട് ശാഖയിൽ രണ്ട് സേവിംഗ്സ് ബാങ്ക് അക്കൗണ്ടുകൾ ആരംഭിക്കുന്നതിലേയ്ക്കാവശ്യമായ നടപടി സ്വീകരിക്കുന്നതിന് ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറെ ചുമതലപ്പെടുത്തുന്നു.

തിരുവിതാംകൂർ ദേവസ്വം ബോർഡിനുവേണ്ടി

(ഒപ്പ്) സെക്രട്ടറി

അനുബന്ധം :- G.O (P) 149/2013/Fin dated 03.04.2013

പകർപ്പ് :-

- 1. എല്ലാ ഡിപ്പാർട്ട്മെന്റ്/ആഫീസ് മേധാവികൾക്കും
- 2. ഐ.റ്റി.. ഡിവിഷൻ
- 3. സെക്ഷൻ ഫയൽ
- 4. ഫയൽ ബുക്ക്
- 5. ഫെയർ ആഫീസ് കോപ്പി.

അംഗീകാരത്തോടെ/പുറപ്പെടുവിക്കുന്നത്

അസിസ്റ്റന്റ് സെക്രട്ടറി



GOVERNMENT OF KERALA Abstract

Finance Department - Pension - Implementation of National Pension System for State employees appointed on or after 01.04.2013 - Appointment of State Nodal Officer and instruction for forwarding of Permanent Retirement Account Number Forms - Orders issued.

FINANCE (PENSION-A) DEPARTMENT

G.O(P)No. 149/2013/Fin.

Dated, Thiruvananthapuram, 03/04/2013

Read: 1. G.O(P) No. 441/2012/Fin dated 08.08.2012

2. G.O(P) No. 20/2013/Fin dated 07.01.2013

ORDER

As per the Government Order read as 2nd paper above, National Pension System (NPS) has been implemented in the State for all appointments made on or after 01.04.2013. In this connection, Government are pleased to issue the following further orders:

- 1. Additional Secretary (Pension), Finance Department, Government Secretariat,
 Thiruvananthapuram is designated as the State Nodal Officer(SNO) for monitoring
 all NPS (State employees) related activities in the State.
- 2. Appointing authorities in all Government Departments in the State, including Panchayat Department and aided institutions are directed to follow the following procedure with regard to the allotment of Permanent Retirement Account Number (PRAN) to the employees appointed on or after 01/04/2013 (applicable for appointment orders from 01/04/2013 only):-

All the employees appointed on or after 01.04.2013 would submit filled up application form in duplicate (Annexure) for allotment of PRAN at the time of reporting for duty. The appointing authority would ensure this also. The appointing authority would forward the same to the SNO after attesting the entries in the application form as Authorized Person. The entries under Section B of the application form would also be attested by the appointing authority (Authorized

Person). On receipt of the application form, SNO would forward the same to National Securities Depository Limited in order to allot PRAN. As and when PRAN is allotted to the employee through the SNO, he /she can start subscription to the Scheme.

 The appointing authorities shall strictly adhere to the above direction that deduction of amount of contribution shall be effected only upon intimation from the SNO.

> BY ORDER OF THE GOVERNOR, Dr.V.P.JOY Principal Secretary (Finance)

To

The Director (Services), Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pension, Government of India The Principal Accountant General (Audit), Kerala, Thiruvananthapuram The Accountant General (A&E), Kerala, Thiruvananthapuram All Heads of Department

All Departments and Sections of the Secretariat

The Director of Treasuries, Thiruvananthapuram

The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with CL)

The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram

The Registrar, High Court of Kerala, Ernakulam

The Registrar, Kerala Administrative Tribunal, Thiruvananthapuram (with CL)

The Registrar, University of Kerala / Kochi / Kozhikode / Mahatma Gandhi/ Kannur (with CL)

The Registrar, Kerala Lok Ayukta, Thiruvananthapuram

The Registrar, Kerala Agricultural University, Vellanikkara

The Registrar, Kerala Veterinary and Animal Sciences University, Wayanad (with CL)

The Registrar, Sree Sankara Sanskrit University, Kalady (with CL)

The Registrar, Kerala University of Health and Allied Sciences, Thrissur (with CL)

The Registrar, Fisheries University, Ernakulam (with CL)

The Secretary, Ombudsman for Local Self Government Institutions, Thiruvananthapuram

The Advocate General, Kerala, Ernakulam (with CL)

The Secretary, Kerala State Electricity Board, Thiruvananthapuram

The Additional Secretary to the Chief Secretary to Government

All Additional Chief Secretaries/ Principal Secretaries/ Secretaries/ Special Secretaries/Additional Secretaries/Joint Secretaries/ Deputy Secretaries/Under Secretaries to Government

The Secretary to Governor, Raj Bhavan, Thiruvnanthapuram

The Private Secretary to the Speaker/Deputy Speaker of the Kerala Legislative Assembly

The Secretary, Kerala State Human Rights Commission, Thiruvananthapuram

The Secretary, Kerala State Women's Commission, Thiruvananthapuram

The Private Secretaries to the Chief Minister and other Ministers

The Private Secretary to the Leader of Opposition

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The State Election Commissioner, Kerala, Thiruvananthapuram
The Chief Information Commissioner, Kerala, Thiruvananthapuram (with CL)
The General Administration (S C) Department
The Finance (Budget Wing A/B) Department
All District Treasury Officers/Sub Treasury Officers
The Director, Information and Public Relations, Thiruvananthapuram
The Nodal Officer, www.finance.kerala.gov.in
Stock File/Office Copy.

Forwarded/By Order

Section Officer

-3-

ANNEXURE Vide GO (P) No.149/2013/Fin dated 03.04.2013) (TO BE FURNISHED IN DUPLICATE BY THE EMPLOYEE)

Annexure S1

Application for Allotment of Permanent Retirement Account Number (PRAN)				
(To avoid mistake(s), please follow the accompanying instructions and examples carefully before filling up the form)	To affix recent			
Acknowledgement No. (To be filled by FC)	Coloured photograph (3.5 cm × 2.5 cm)			
Permanent Retirement Account Number: (To be filled by FC after PRAN generation)				
Sir/Madam.				
I hereby request that a permanent retirement account number be allotted to me.				
I give below necessary particulars:				
Section A - Subscribers Personal Details (* Indicates Mandatory Field)	Signature/Left Thumb Impression of Subscriber in black ink			
1. Full Name (Full expanded name: initials are not permitted) Please Tick as applicable, Shri Smt. Kumari				
First Name *				
Middle Name				
Last Name				
_2. Gender * Please Tick as applicable, Male Female				
3. Date of Birth * 4. PAN				
D D M M Y Y Y (Date of Birth to be Certified by DDO)				
5. Father's Full Name: First Name *	eleximate hadre			
Middle Name				
Last Name				
6. Present Address: Flat/Unit No, Block no. *				
Name of Premise/Building/Village				
Area/Locality/Taluka				
District/Town/City *				
State / Union Territory *				
Country *				
Pin Code *				
7. Permanent Address: If same as above, Please Tick else,				
Flat/Unit No, Block no. *				
Name of Premise/Building/Village				
Area/Locality/Taluka				
District/Town/City *				
State / Union Territory *				
Country •				
Pin Code *				
8. Phone No.				
9. Mobile No.				
, and the second				

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10. Email ID 11. Subscribers Bank Details: Pirase refer instruction as. f (4) 11. Subscribers Bank Details: Pirase refer instruction as. f (4) 11. Subscribers Bank Details: Pirase refer instruction as. f (4) 12. Value Added Services: 13. SMS Alert 14. Savings Arc 15. Current Arc 16. Bank Address 16. Bank Address 17. Value Added Services: 18. D D M M Y Y Y Y 19. D D M M Y Y Y Y 19. D D M M Y Y Y Y 20. D D M M Y Y Y Y 31. PAN 4. Group of the Employee (Please Tick) 5. Office 6. Department 6. Department (Please refer to instructions No.6.) 10. Basic Salary 11. Pay Scale (Please refer to instructions No.6.) 10. Basic Salary 11. Pay Scale		
11. Subscribers Bank Details: Please refer instructions no. f (4) Bank A/R Number Bank Name Bank Ranch Bank Address Bank Address Bank MICR Code Bank MICR Code Bank MICR Code 12. Value Added Services: 13. SMS Alen 14. Yes No 15. No 16. D D M M Y Y Y Y Signature/Left Thumb Impression of Subscriber Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining 2. Date of Retirement 2. D D M M Y Y Y Y 3. PPAN 4. Group of the Employee (Please Tick) 5. Office 6. Department 6. Department 7. Ministry 8. DDO Registration Number (Please refer to instructions No.6.)	Annexure S1	Page 2
Bank A/c Number Bank Name Bank Micr Code Bank Micr Code Bank Micr Code 12. Value Added Services: i) SMS Alert Yes No No Signature/Left Thumb Impression of Subscriber Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining 2. Date of Retirement D D M M Y Y Y Y 3. FPAN 4. Group of the Employee (Please Tick) Group A Group B Group C Group D 5. Office 6. Department 7. Ministry 8. DDO Registration Number (Please refer to instructions No.6.)	10. Email ID	
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Bank Microcode Bank Microcode	The Constitution of the Co	
Bank MXCR Code Bank MXCR Code Date D D M M Y Y Y Y	Pank Name	
Bank Address Pin Code Bank MiCR Code (Wherever applicable) 12. Value Added Services: i) SMS Alert Yes No No Signature/Left Thumb Impression of Subscriber Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining D D M M Y Y Y Y 3. PPAN 4. Group of the Employee (Please Tick) Group A Group B Group C Group D 8. DDO Registration Number (Please refer to instructions No.6.) (Please refer to instructions No.6.)	BABK NAME	
Pin Code Bank MICR Code 12. Value Added Services: i) SMS Alert yes No ii) Email Alert: Yes No stated above is true to the best of my information & belief. Date: Date: D D M M Y Y Y Y Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining D D M M Y Y Y Y 3. PPAN 4. Group of the Employee (Please Tick) Group A Group B Group C Group D 5. Office (Please refer to instructions No.5.) 8. DDO Registration Number (Please refer to instructions No.6.)	Bank Branch	
Bank MICR Code 12. Value Added Services: i) SMS Alert yes No ii) Email Alert: Yes No The applicant, do hereby declare that what is stated above is true to the best of my information & belief. Date: D D M M Y Y Y Y Signature/Left Thumb Impression of Subscriber Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining D D M M Y Y Y Y 3. PPAN 4. Group of the Employee (Please Tick) Group A Group B Group C Group D 5. Office 6. Department (Please refer to instructions No.5.) 7. Ministry 8. DDO Registration Number (Please refer to instructions No.6.) 10. Basic Salary	Bank Address	
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12. Value Added Services: i) SMS Alert yes No the applicant, do hereby declare that what is stated above is true to the best of my information & belief. Date: D D M M Y Y Y Y Signature/Left Thumb Impression of Subscriber Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory) 1. Date of Joining D D M M Y Y Y Y D D M M Y Y Y Y 3. PPAN (Please refer to instructions No. 5.) 4. Group of the Employee (Please Tick) Group A Group B Group C Group D 5. Office (Please refer to instructions No. 6.) 10. Basic Salary	Pin Code	
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(Please refer to instructions No.6.) 10. Basic Salary	8. DDO Registration Number 9. DTO Registration Number	
10. Basic Salary		
	(Please refer to instructions No.o.)	
11. Pay Scale	10. Basic Salary	
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Signature of the Authorised Person Rubber Stamp of the DDO	Designation of the Authorised Person: Name of the DDO	
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Signature of the Authorised Person Designation of the Authorised Person: Name of the DDO	D D M M Y Y Y Y Department / Ministry	
Signature of the Authorised Person Designation of the Authorised Person: Name of the DDO Name of the DDO		

INSTRUCTIONS FOR FILLING PRAN FORM

- a) This form is to be used by State Governments and Union Territories employees.
- b) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
- c) Details Marked with (*) are the mandatory fields.
- d) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
- e) 'Individual' Subscriber should affix a recent colour photograph (size 3.5 cm x 2.5 cm) in the space provided on the form. The photograph should not be stapled or clipped to the form. (The clarity of image on PRAN card will depend on the quality and clarity of photograph affixed on the form.)
- f) Signature /Left thumb impression should only be within the box provided in the form. The signature should not be on the photograph. If there is any mark on the photograph such that it hinders the clear visibility of the face of the Subscriber, the application will not be accepted.
- g) Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.

Sr. No.	Item No	Item Details	Guidelines for Filling the Form	
		Section	A - Subscribers Personal Details	
1	3.	Date of Birth	All Dates Should be in "DDMMYYYY" Format	
2	. 6.	Present Address	All future communications will be sent to present address.	
3	8, 9, 10	Phone No., Mobile No, & Email ID	It is advisable to mention either "Telephone number" or "Mobile number" or "Email id" so that Subscriber can be contacted in future for any discrepancy.	
4	. 11	Subscriber's Bank Details	If Subscribers mentions any of the bank details, except MICR Code all the bank details will be mandatory.	
		Section I	3 - Subscribers Employment Details	
Subscr	iber and should be verifi		in the application. The employment details should be filled by the respective DDO of the ory.	
5	3.	PPAN	Kindly provide the PPAN (Permanent Pension Account Number) or equivalent number, if it has been allotted to the subscriber by the respective state government / Union Territory.	
6	8 & 9	DTO Reg. No. & DDO Reg. No.	DTO Reg. No. and DDO Reg. No. is the unique Registration number allotted by Central Recordkeeping Agency.	
		Section (C - Subscriber's Nomination Details	
7	4.	Percentage Share	Subscriber can nominate maximum of three nominees. Subscriber can not fill the same nominee details more than once. Percentage share value for all the nominees must be integer. Fractional value will not be accepted. Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.	
8	5.	Nominee's Guardian Details	If a nominee is a minor, then nominee's guardian details will be mandatory.	
		Section	on D - Subscriber scheme details	
		mention the Scheme details i.e. PFM Name, Scheme Name & Percentage Allocation he can contact the nearest formation or the Subscriber can also search for the scheme details on http://www.npscra.nsdl.co.in Subscriber can select maximum three schemes. Details of the schemes are available on http://www.npscra.nsdl.co.in Subscriber can not fill the same scheme details more than once. If a scheme name is filled in the form for scheme setup there must be a PFM name and percentage contribution filled for that scheme.		
10	Percentage Share	If the Scheme details are not filled, default scheme as approved by PFRDA will be applicable. Scheme Contribution Value will be in terms of percentage. It cannot be in terms of amount. Percentage contribution value for all the schemes must be integer. Fractional value will not be accepted. If the sum of contributions (in percentage) across all the schemes is not equal to 100, the balance will be allotted to the default scheme approved by PFRDA.		

GENERAL INFORMATION FOR PRAN SUBSCRIBERS

- a) Subscribers can obtain the application form for PRAN in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) from DDO or can freely download from the CRA website (http://www.npscra.nsdl.co.in).
- b) The request for a reprint of PRAN card with the same PRAN details or/and changes or correction in PRAN data can be made by filling up 'Request for change/correction in subscriber master details and/or re-issue of I-Pin/T-Pin/PRAN card' or/and 'Request For change in signature and/or change in photograph'. The form is available from the sources mentioned in (a) above.
- c) The Subscriber can obtain the status of his/her application from the CRA website or through the respective DTO.
- d) For more information

Visit us at http://www.npscra.nsdl.co.in

Call us at 022-24994200

e-mail us at info.cra@nsdl.co.in

Write to: Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.

- ✓ DDO/DTO/Authorized Person/Authorized Signatory be read as Appointing Authority.
- ✓ DDO/DTO Reg.No. To be allotted by the Central Record Keeping Agency to the Sub Treasury office / District Treasury Office concerned.