

KFC 1044 25A

(See chapter IX, Articles 242 and 243)

MOTOR CAT/MOTOR CYCLE/SCOOTER

1. Name of applicant :
2. (a) Date of birth :
- (b) Date of Superannuation :
3. Designation :
4. District & Station :
5. Monthly Pay :
 - (i) Substantive pay :
 - (ii) Officiating pay or pay drawn in a temporary post :
 - (iii) Special personal pay :
6. Amount of advance required :
7. Anticipated price of Motor Car/Motor Cycle/Scooter proposed to be purchased :
8. If it has already been purchase the date when the purchase was effected :
9. The designation of the drawing Officer countersigning authority :
10. The name of the Treasury from which the amount is proposed to be drawn :
11. Number of installments in which the advance is desired to be repaid :
12. Whether advance for similar purpose was obtained previously and if, so :
 - (i) The number and date of the Government error sanctioning it :
 - (ii) Date of drawal of the advance :
 - (iii) The amount of advance and/of interest there on still outstanding the date on which it was fully adjusted :
 - (iv) If there is nothing outstanding the date on which it was fully adjusted :
13. Whether the application is for a second advance and, if so :
 - (i) The probably prior of the vehicle proposed to be purchased :
 - (ii) The probable amount by way of sale proceeds of vehicle purchased with the earlier loan and :
 - (iii) the balance amount required to purchase the vehicle :
14. Whether the intention is to purchase :
 - (a) New or an old Motor Car/Scooter :
 - (b) If the intention is to purchase Motor Car/Motor Cycle/Scooter through a person other than a regular or reputed dealer or agent the name of the person :
15. Whether the Officer is on leave or in about to proceed on leave :
16. Are any negotiations or preliminary enquiries being made so that delivery

may be taken of the Motor Car/Motor Cycle/Scooter within one month from the date of drawal of the advance :

17. In case whether the recovery could not be effected in 96 monthly instalments ie., where-the application has not got 96 months more to retire
- (a) Whether the applicant proposes to adjust the balance being recovered in lump from the DCRG admissible to him :
- (b) Whether the applicant has in respect of any other advance (eg. House construction advance) already moved or obtained sanction & adjust the balance amount, if any, outstanding on the date of retirement against the DCRG admissible to him :

Certified that the information given above is completed and true.

Certified that I have not taken delivery of the Motor Car/Motor Cycle/Scooter on account of which I apply for the advance that I shall complete negotiation for the purchase of pay finally and take possession of the Motor Car/Motor Cycle/Scooter before the expiry of one month from the date of drawal of the advance, that I shall insure it from the date of taking delivery of it and that I bind myself to use the money for the purpose I have applied for and in strict compliance with the rules laid down in articles 242/243 of the Kerala Financial code.

Station :

Date :

Signature of the applicant

I consider that it is in the interest of the Public Service that the Officer should use a Motor Car/Motor Cycle/Scooter for the discharge of his official duties.

Forwarded to the Finance Secretary to Govt. for favour of sanction through the Accountant General.

Station :

Date :

*Signature of the Official Superior/
Board of Revenue/Board of Department*

I hereby certify that the applicant has not drawn any advance previously for the purchase of any conveyance as per this Office records.

I hereby certify that the previous advance drawn by the applicant as per Govt. order No..... date is in the course of repayment was fully adjusted in

Station :

Date :