

FORM B-1

[See Rules 28 (A) and 40]

APPLICATION FOR NON-REFUNDABLE WITHDRAWAL FROM  
THE DEVASWOM PROVIDENT FUND

- Name and designation of the subscriber
- Pay and dearness pay
- Provident Fund Account Number
- Date of retirement on superannuation
- Total service (in years) under the Government as on this date
- Object of the withdrawal.
- a) If the withdrawal is required for meeting the expenditure in connection with the:
  - i) higher education of any child or dependant of the subscriber,  
specify the nature and duration of the course (In the case of a dependant, also specify whether the subscriber has any child.)
  - ii) marriage of a son or daughter or any other female relatives dependant, on the subscriber, indicate also the month in which the marriage takes place (In the case of a dependant, specify also whether the subscriber has any daughter)
  - iii) illness of the subscriber or any person actually dependant on him. mention the nature of illness also.
  - iv) acquisition of a house and/or site, furnish in whose name(s) subscriber's and or his wife's) it will be acquired and whether it is for the actual residence of the subscriber and/or his family.
  - v) construction, reconstruction, repair, etc. of a house state whether the site on which the house is proposed to be constructed, or the site on which the house proposed to be reconstructed, repaired, altered etc. is situated, is owned by the subscriber and/or his wife and whether the house for the actual residence of the subscriber and/or his family.
- b) If the withdrawal is required for repayment of a loan taken for the:-
  - i) marriage of a son or daughter or any female relative dependant on him.  
specify the amount of loan taken on account of the marriage, the balance outstanding against it and the date on which the marriage has been celebrate.
  - ii) construction of a house or allied purpose state the amount of loan expressly taken for the purpose, the balance outstanding against it and in whose name (subscriber's and/or his wife's) the ownership of the house and/or site is vested)
- Amount of the loan if any, taken by the Subscriber and/or his wife from the Government under any scheme sponsored by them for the grant of house construction loans, in which sanction was issued therefor.
- (This coloumn need be filled in only if the subscriber proposed to make a withdrawal for house construction or allied purpose)

Amount of the withdrawal proposed (both in figures and words)

Name of the treasury at which payment is desired

10. (a) Whether any non-refundable withdrawal was made by him from the fund previously for the same or a different object and; if so, furnish the details thereof

(b) If any withdrawal was made as mentioned in (a) above, state whether he had submitted the utilisation certificate in respect of that withdrawal to the appropriate authority within the prescribed time-limit. If the certificate was not submitted within the said period, furnish the reasons therefor.

11. Special circumstances which necessitate the withdrawal (This column need be filled in only if the amount proposed to the withdrawn exceeds half the amount at the credit of the subscriber in the fund or six months pay, whichever is less or if the withdrawal requires sanction in relax - at of any of the provisions in the rules.)

#### \*DECLARATION

I ..... do hereby declare that the above statements furnished by me are true and that I agree to abide by the General Provident Fund (Kerala) Rules as amended from time to time.

Place

*Dated Signature of the subscriber  
with full official address*

To be filled in by the Head of Office/Department

I recommended for sanction the withdrawal of Rs..... (Rupees ..... ) only by the subscriber.

#### CERTIFICATES

1. It is certified that I have verified the particulars furnished by the subscriber against columns 2, 3, 4, 5, 6, 8 and 11 with reference to the relevant records in my office and that they are found to be correct.

2. It is also certified that I have cause enquiries to be made about the statement contained in the application regarding the object of the proposed withdrawal and that I am satisfied that it is bonafied.

Station .....

*Dated Signature of the Head of the Office/  
Department*

#### \*VERIFICATION REPORT

1. Total amount at the credit of the subscriber in the fund
2. Amount admissible under the rules.
3. Rule (s) under which the sanction permitting the withdrawal by the subscriber is to be accorded.
4. Any other facts which require special consideration.

*Accounts Officer/Head of Office/Department.*

Endt. No ..... Dated: .....

To

The.....

\*In respect of a female subscriber who applies for the withdrawal for house construction or allied purpose, the words 'his' and 'wife' occurring in column 7 may be read as 'her' and husband respectively.

\*In respect of a subscriber who is non-gazetted, the verification report shall be furnished by the Head of Office with reference to the latest annual account slip issued by the Accounts Officer and the Office copies of the pay bills, etc... relating to the subsequent period. But the application of a subscriber who is gazetted shall be forwarded to the Accounts Officer for verification.

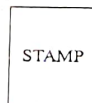
# TRAVANCORE DEVASWOM BOARD

## DEVASWOM PROVIDENT FUND

### FORM C

#### BILL FOR PAYMENT OUT OF THE DEVASWOM PROVIDENT FUND

Received from the Devaswom Account Officer, Thiruvananthapuram, the sum of  
Rs.....(Rupees.....) being  
the amount due to me as per General Provident Fund Account No.....  
of advance sanctioned to me from the General Provident Fund Account No.....  
standing in the name of.....



Station.....

*\*Name and Signature of Payee*

Date.....

Please pay from the.....Treasury

to.....

*Signature of Payee*

*(To be filled on taking payment from the Treasury)*

Received payment.

*Signature of Agent/Payee*

- 1. Here state also whether subscriber, heir or assignee.
- 2. The signature of the payee should be attested by a Gazetted Officer if the payee is a non-gazetted Officer.

# TRAVANCORE DEVASWOM BOARD

## DEVASWOM PROVIDENT FUND (T.E.P.F.)

### FORM B

1. Name of applicant and No. of Account	
2. Pay and designation of the applicant with the name of office in which he is employed	
3. Amount of subscription paid up to the account month preceding the date of application	
4. Amount of advance required (in figures and words)	
5. Purpose for which it is required	
6. Repayments: (a) Number of monthly instalments (b) Amount of each instalment and mode of repayment	
7. Particulars regarding date of final repayment of the advance, if any, taken previously	

8. I hereby declare that the above statment are true and that I agree to abide by the State Provident Fund Rules now in force.

I also promise to repay the above advance in..... equal monthly instalments together with interest, at six percent per annum.

Station:

Date:

*\* Signature of the applicant*

9. (Orders of the sanctioning authority)

Station:

Date:

*Signature and designation of the officer  
competent to sanction the advance*

10. No.

Forwarded to the Devaswom Account Officer, Trivandrum, for favour of audit and payment.

Station:

Date:

*Signature and designation of the Head of office*

*\* Signature to be attested by a Gazetted officer when the applicant is a non-gazetted officer.*

**(To be filled in by the Devaswom Account Office)**

11. Verification report regarding the subscription	
12. Amount of advance admissible	
13. a) No. of instalment of repayment b) Whether by deduction from bills or by remittance in cash c) Whether monthly or otherwise	
14. Any other fact requiring consideration	
15. Orders of the Devaswom Account Officer	
16. No. and date of the order communicating disbursement of the advance	