

സ്വാമി ശരണം
തിരുവിതാംകൂർ ദേവസ്വം ബോർഡ്

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ദേവസ്വം ബോർഡ് ഓഫീസ്
തിരുവനന്തപുരം
13/09/2023

ROC No. 145/13/Est 1

സർക്കുലർ

വിഷയം :- തിരുവിതാംകൂർ ദേവസ്വം ബോർഡ് - ദേശീയ പെൻഷൻ പദ്ധതി - നടപടികൾ സംബന്ധിച്ച്.

- സൂചന :-
- 1) 05-02-2018 ലെ ROC 145/13/Est-1 നമ്പർ ഉത്തരവ്.
 - 2) 09-06-2023 ലെ ROC 145/13/Est-1(iii), ROC 145/13/Est-1(iv) നമ്പർ ഉത്തരവുകൾ.
 - 3) ദേവസ്വം അക്കൗണ്ട്സ് ഓഫീസറുടെ 25-08-2023, 04-09-2023 എന്നീ തീയതികളിലെ 874/23/ബി2/NPS നമ്പർ റിപ്പോർട്ടുകൾ.

തിരുവിതാംകൂർ ദേവസ്വം ബോർഡിലെ കാരാണ ജീവനക്കാർ, പാർട്ട്ടൈം ജീവനക്കാർ എന്നീ വിഭാഗങ്ങൾ ഒഴികെ 01-04-2013 മുതൽ സർവ്വീസിൽ പ്രവേശിച്ച ജീവനക്കാർക്ക് ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമാക്കി ഉത്തരവ് പുറപ്പെടുവിച്ചു (സൂചന -1).

കഴകം, തളി, വാച്ചർ ലാവണങ്ങളിൽ 09-07-2012 ൽ പ്രസിദ്ധീകരിച്ച റാങ്ക് ലിസ്റ്റിൽ നിന്നും 01-04-2013 വരെ ഉണ്ടായ ഒഴിവുകളിൽ നിയമനം ലഭിച്ച ജീവനക്കാരെയും 01-04-2013 ന് മുൻപ് പാർട്ട്ടൈം തസ്തികകളിൽ നിയമനം ലഭിച്ച് തുടർന്ന് ഫുൾടൈം തസ്തികയിൽ പ്രൊമോഷൻ മുഖേന നിയമിക്കപ്പെട്ട ജീവനക്കാരെയും സ്റ്റാറ്റ്യൂട്ടറി പെൻഷൻ പദ്ധതിയിൽ ഉൾപ്പെടുത്തുന്നതിന് അനുവദിച്ച് ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതാണ് (സൂചന -2).

ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമായിട്ടുള്ള ജീവനക്കാർ ആയതിൽ അംഗത്വം ലഭിക്കുന്നതിനുള്ള Permanent Retirement Account ആരംഭിക്കുന്നതിനായി Subscriber Registration Form(CSRF-GVersion2) പൂരിപ്പിച്ച് ബാങ്ക് പാസ്റ്റ് ബുക്കിന്റെ ഫ്രണ്ട് പേജ്, ആധാർ, പാൻ കാർഡ് എന്നിവയുടെ പകർപ്പ് സഹിതം ഓഫീസ് മേധാവികൾക്ക് നൽകേണ്ടതാണ്.

നിലവിൽ ദേശീയ പെൻഷൻ പദ്ധതിയിൽ രജിസ്റ്റർ ചെയ്തിട്ടുള്ളതും PRAN ലഭിച്ചിട്ടുള്ളതുമായ ജീവനക്കാർ ഇതോടൊപ്പം

ഉള്ളടക്കം ചെയ്തിട്ടുള്ള Request for Subscriber Shifting Form (Form ISS ver 1.7) പൂരിപ്പിച്ച് ആഫീസ് മേധാവികൾക്ക് നൽകേണ്ടതാണ്.

ആയവ ആഫീസ് മേധാവികൾ (ഗ്രൂപ്പുകളിൽ അസിസ്റ്റന്റ് ദേവസ്വം കമ്മീഷണർ) പരിശോധിച്ച് ആയതിലെ രേഖപ്പെടുത്തലുകൾ കൃത്യമാണെന്ന് സാക്ഷ്യപ്പെടുത്തിയുള്ള ആമുഖ കത്ത് സഹിതം 18-09-2023 -ന് വൈകിട്ട് 5 മണിക്ക് മുമ്പായി ദേവസ്വം കമ്മീഷണർ ആഫീസിൽ എത്തിക്കേണ്ടതാണ്.

Subscriber Registration Form ഉം സംശയ ദുരീകരണത്തിനായി പൂരിപ്പിച്ച ഒരു സ്പെസിമെൻ കോപ്പിയും ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

ദേവസ്വം കമ്മീഷണർ ആഫീസിൽ ലഭിക്കുന്ന ഫോറങ്ങളും അനുബന്ധ രേഖകളും Deputy Devaswom Commissioner, P&SGRC (നോഡൽ ആഫീസർ) പരിശോധിച്ച് 23-09-2023 വൈകുന്നേരം 5 മണിക്ക് മുമ്പായി ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിലേക്ക് നൽകേണ്ടതാണ്. ആയവ DTO cum DDO (സൂപ്രണ്ട്, പെൻഷൻ സെക്ഷൻ, ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസ്) പരിശോധിച്ച് സാക്ഷ്യപ്പെടുത്തി 26-09-2023 -ന് മുമ്പായി എറണാകുളത്തുള്ള NSDL Facilitation Center ആയ Integrated Enterprises (India) Pvt.Ltd ന് കൈമാറേണ്ടതാണ്.

ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമായ ജീവനക്കാരുടെ സർവ്വീസിൽ പ്രവേശിച്ച തീയതി മുതൽ 30-09-2023 വരെയുള്ള ആകെ NPS കുടിശ്ശിക തുക (Basic pay + DAയുടെ 10%) 60 ഇൻസ്റ്റാൾമെന്റായോ/ ഒന്നായോ/ആകെ കുടിശ്ശിക മാസങ്ങളുടെ എണ്ണം തന്നെ ഇൻസ്റ്റാൾമെന്റ് എണ്ണമായി കണക്കാക്കിയോ ജീവനക്കാർ തിരഞ്ഞെടുക്കുന്ന വിധത്തിൽ ഇറങ്ങിക്കൊടുക്കേണ്ടതാണ്. സർവ്വീസിൽനിന്നും വിരമിക്കുന്നതിന് 5 വർഷം ശേഷിക്കാത്ത ജീവനക്കാരുടെ കുടിശ്ശിക തുക വിരമിക്കൽ തീയതിക്ക് മുൻപായി ഇറങ്ങിക്കൊടുക്കേണ്ട വിധം ഗഡുക്കൾ ക്രമപ്പെടുത്തേണ്ടതാണ്.

ഇവയിൽ ഏത് രീതിയിൽ NPS വിഹിതത്തിന്റെ കുടിശ്ശിക ഇറങ്ങിക്കൊടുക്കണമെന്ന് സംബന്ധിച്ച് ജീവനക്കാരിൽ നിന്ന് ഇതോടൊപ്പം ചേർത്തിട്ടുള്ള മാതൃകയിൽ Form of Option വാങ്ങി സർവ്വീസ് ബുക്കിൽ പതിപ്പിക്കേണ്ടതാണ്. ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമായ ഗസറ്റഡ് ഉദ്യോഗസ്ഥരുടെ Form of Option വകുപ്പുമേധാവി മുഖാന്തിരം ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിൽ എത്തിക്കേണ്ടതാണ്.

ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമായ ജീവനക്കാരുടെ 10/2023 മുതലുള്ള ശമ്പളത്തിൽ നിന്നും കുടിശ്ശികയും 10/2023 ലെ വിഹിതവും ഈടാക്കി ധനലക്ഷ്മി ബാങ്കിന്റെ നന്തൻകോട് ശാഖയിൽ ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറുടെ പേരിലുള്ള അക്കൗണ്ടിൽ (S.B Account Number 012600100000033) ഒടുക്ക് വരുത്തി ചെല്ലാനും സ്റ്റേറ്റ് മെന്റും ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിൽ ലഭ്യമാക്കേണ്ടതാണ്.

തുടർന്നുള്ള എല്ലാ മാസങ്ങളിലും NPS കുടിശ്ശികയും വിഹിതവും ഈടാക്കി മേൽ പ്രകാരം ഒടുക്ക് വരുത്തി ചെല്ലാനും സ്റ്റേറ്റ് മെന്റും അതത് മാസം 5 -ാം തീയതിയ്ക്ക് മുമ്പായി ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസിൽ ലഭ്യമാക്കേണ്ടതാണ്.

ജീവനക്കാർ സ്ഥലംമാറി പോകുമ്പോൾ NPS വിഹിതവും കുടിശ്ശിക വിവരവും LPC ൽ രേഖപ്പെടുത്തേണ്ടതാണ്.

Subscriber Registration Form, Request for Subscriber Shifting Form എന്നിവ സമയപരിധിക്കുള്ളിൽ ദേവസ്വം കമ്മീഷണർ ആഫീസിൽ ലഭ്യമാക്കാത്ത ദേശീയ പെൻഷൻ പദ്ധതി ബാധകമായ ജീവനക്കാരുടെ 10/2023 ലെ ശമ്പളം ചെലവെഴുതാൻ പാടില്ല.

NPS ബാധകമായ ഗസറ്റഡ് ഉദ്യോഗസ്ഥരുടെ ഒക്ടോബർ 2023 മുതലുള്ള ശമ്പളം NPS വിഹിതം കൂടി ഉൾപ്പെടുത്തിയ പുതിയ പേ സ്ലിപ്പ് ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസറിൽ നിന്നും കൈപ്പറ്റി മാത്രമേ ചെലവെഴുതാൻ പാടുള്ളൂ.

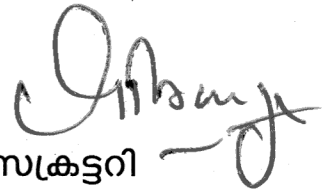
CRA (Central Record keeping Agency) ക്ക് നൽകാനുള്ള PRA (Permanent Retirement Account) ഓപ്പണിംഗ് ചാർജ്ജ്, Annual PRA Maintenance Charges, Transaction Charges തുടങ്ങിയ ചെലവുകൾ തൽക്കാലം ബോർഡ് ഫണ്ടിൽ നിന്നും ഒടുക്ക് വരുത്തേണ്ടതും പ്രസ്തുത ചാർജ്ജുകൾ ഒടുക്ക് വരുത്തേണ്ടത് Employer അല്ലാത്തപക്ഷം ബന്ധപ്പെട്ട Employee -ൽ നിന്നും ഈടാക്കി ബോർഡ് ഫണ്ടിലേക്ക് തിരികെ ഒടുക്കുന്നതിനുമുള്ള നടപടികൾ ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസർ സ്വീകരിക്കേണ്ടതുമാണ്.

ദേശീയ പെൻഷൻ പദ്ധതിയിൽ സമയബന്ധിതമായി അംഗങ്ങളായി വിഹിതം കൃത്യ സമയത്ത് അടവാക്കിയാൽ മാത്രമേ വിരമിക്കുന്ന സമയത്ത് ജീവനക്കാർക്ക് പദ്ധതിപ്രകാരമുള്ള ആനുകൂല്യങ്ങൾ ലഭ്യമാവുകയുള്ളൂ.

ആകയാൽ ടി വിവരങ്ങൾ ജീവനക്കാരുടെ ശ്രദ്ധയിൽപ്പെടുത്തി സമയബന്ധിതമായി രേഖകൾ ലഭ്യമാക്കുന്നതിന് ആഫീസ് മേധാവികൾ ശ്രദ്ധിക്കേണ്ടതാണ്.

മേൽപ്പറഞ്ഞിട്ടുള്ള കാര്യങ്ങളിൽ വീഴ്ച വരുത്തുന്ന ഉദ്യോഗ സ്ഥർക്കെതിരെ കർശനമായ വകുപ്പ്തല നടപടികൾ യാതൊരു മുന്നറിയിപ്പും കൂടാതെ തന്നെ സ്വീകരിക്കുന്നതായിരിക്കും.

പ്രസ്തുത വിഷയത്തിൽ സ്പഷ്ടീകരണം ആവശ്യമുള്ളപക്ഷം ദേവസ്വം അക്കൗണ്ട്സ് ആഫീസുമായി ബന്ധപ്പെടേണ്ടതാണ്.


സെക്രട്ടറി

പകർപ്പ് :-

- 1. എല്ലാ ഡിപ്പാർട്ട്മെന്റ്/ആഫീസ് മേധാവികൾക്കും
- 2. ഐ.റ്റി. ഡിവിഷൻ
- 3. സെക്ഷൻ ഫയൽ
- 4. ഫയൽ ബുക്ക്
- 5. ഫെയർ ആഫീസ് കോപ്പി.

SK



Form of Option

I hereby opt to remit the backlog contribution towards my NPS
Account for the period from _____ to _____ amounting to
Rs. _____ (Rupees _____ only)

(Amount to be filled by the DDO/Appointing Authority)

- i) In lumpsum
- ii) In 60 equal monthly instalment
- iii) In _____ equal multiple instalment

Signature:

Station:

Date:

Name:

Designation:

Office:

8. Tier-II Choice (Please tick (√) to activate)

Providing PAN is mandatory

Tier-II	Tier II - Tax Saver (only for Central Government employees)
<input type="checkbox"/> As per the details given in Annexure IV	<input type="checkbox"/> With same bank, nominee details <input style="width: 150px;" type="text" value="Please write name of Pension Fund"/>
	<input type="checkbox"/> With different bank/nominee/investment details as per Annexure IV

9. FATCA* (Foreign Account Tax Compliance Act) & CRS DECLARATION (Refer Sr no. 6 of the instruction):

I am a tax resident of India and not resident of any other country
 I am a tax resident of the country/ies mentioned below
 US Person Yes No.

Particulars	Country (1)	Country (2)	Country (3)
Country/countries of Tax Residency			
Address in the jurisdiction for Tax Residence	Address Line 1		
	City/Town/Village		
	State		
	ZIP/Post Code		
Tax Identification Number (TIN)/Functional equivalent Number			
TIN/ Functional equivalent Number Issuing Country			
Validity of documentary evidence provided (Wherever applicable)	ddmmyyyy	ddmmyyyy	ddmmyyyy

I have understood the information requirement of the Form (read along with the FATCA / CRS Instructions and Terms & Conditions) and hereby confirm that the information provided by me/us on this Form is true, correct and complete and hereby accept the same.

Signature / Thumb Impression* of Applicant (refer instructions)

10. DECLARATION BY APPLICANT* (Refer Sr no. 7 of the instructions)

I have read and understood the terms and conditions of the National Pension System. The information and documents furnished by me are true and correct, to the best of my knowledge. Any changes in the information furnished by me shall be informed to CRA / NPS Trust. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any false or incorrect information or documents.

Declaration under the Prevention of Money Laundering Act, 2002

I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to peruse my financial profile or share the information, with other government authorities. I further agree that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.

Date: Place:

Signature / Thumb Impression* of Applicant
(*LTI in case of males and RTI in case of females to be provided. Toe impression in case no hands)

11. DECLARATION BY NODAL OFFICE (All Details are Mandatory)

Date of Joining Date of Retirement
 Employee Code/ID (If applicable) Employee Code/ID and PPAN are optional. If you intend to provide, mention any one.
 PPAN (If applicable)
 Name of the office
 Department
 Ministry
 DDO Registration Number DTO/PAO/CDDO/DTA/PrAO Registration Number

It is certified that _____ is employed with us and the details provided in this subscriber registration form including the address and employment details provided above are as per the service record of the employee maintained with us. The given address and the documents are verified by this office. Also, it is further certified that he/she has read entries/entries have been read over to him/her by us and got confirmed by him/her.

Signature of the Authorised person	Rubber stamp of the DDO	Signature of the Authorised person	Rubber stamp of the DTO/PAO/CDDO
Name of the Authorised Person	<input style="width: 150px;" type="text"/>	Designation of the Authorised Person	<input style="width: 150px;" type="text"/>
Name of the DDO	<input style="width: 150px;" type="text"/>	Name of DTO/PAO/CDDO/DTA/PrAO	<input style="width: 150px;" type="text"/>
Deptt / Ministry	<input style="width: 150px;" type="text"/>	Date	<input style="width: 100px;" type="text"/>

ACKNOWLEDGEMENT

Name of the Subscriber
 Date of Receipt of Application:

Stamp and Signature of Nodal Officer

INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General guidelines

- (a) Please fill in legible handwriting to avoid errors. Do not overwrite. Corrections should be countersigned by the applicant. Applications incomplete in any aspect (or) if mandatory fields are left blank (or) with unclear photograph (or) not accompanied by required documents (or) not authenticated by the Nodal Office are liable to be rejected.
- (b) Copies of documents submitted by the applicant should be self-attested.
- (c) Applicant is advised to retain the acknowledgement slip signed / stamped by the designated nodal officer where they submit the application.

Sl	Item No	Item Details	Instructions
1	1	Fathers Name, Mother's Name	(a) If the name has more than 30 digits, fill Annexure II for the same. (b) If the applicant is an Orphan, he/she may leave the fields blank. However, an official document to support the status to be submitted.
		Politically Exposed Person	Politically Exposed Person's (PEPs) are individuals who are or have been entrusted with prominent public functions such as heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.
2	2	Proof of Identity	If the applicant is submitting Aadhaar as proof of Identity, the first 8 digits of the Aadhaar number should be redacted / masked on the submitted copy.
3	5	Bank Details	For Tier I & Tier II account, bank details and documentary proof are mandatory. Please submit a cancelled cheque / copy of bank passbook / bank statement / bank certificate / letter from Bank containing applicant's Name, Bank Name, Bank Account Number and IFS Code.
4	6	Nomination Details	(a) If a subscriber has family at the time of making a nomination, the nomination shall be in favour of one or more persons belonging to his/her family. Any nomination made in favour of a person not belonging to family shall be invalid; A fresh nomination shall be made by the subscriber upon marriage and any nomination made before such marriage shall be deemed to be invalid; If at the time of making a nomination the subscriber has no family, the nomination may be in favour of any person or persons but if the subscriber subsequently acquires a family, such nomination shall forthwith be deemed to be invalid and the subscriber shall make a fresh nomination in favour of one or more persons belonging to his family. (b) In case of more than one nominee, the percentage share for each nominee should be in whole numbers and must be equal to 100. (c) Please refer nomination relationship matrix provided below.
5	7	Selection of Pension Fund (PF) & Investment Choice	Government employee/subscribers can exercise choice of Pension Funds and allocate their investments either in Asset Class 'G' under 'Active Choice' or in Life Cycle Funds - LC 50 / LC 25 under 'Auto Choice'. The choices exercised by applicants from State Government/Autonomous body shall be ignored if the choice is not extended by the respective employer and the contributions shall be invested as per the default choice. If no choice is provided, the contributions will be distributed among the three default Pension Funds (SBI/UTI/LIC) selected by the Government.
6	9	FATCA & CRS Declaration	Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India: <ul style="list-style-type: none"> • Jurisdiction(s) of Tax Residence : Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA. • Tax identification Number (TIN) : TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and resident registration number). • In case applicant is declaring US person status as 'No' but his/her Country of Birth is US, document evidencing Relinquishment of Citizenship should be provided or reasons for not having relinquishment certificate is to be provided. • In case applicant is declaring US person status as 'Yes', provide PAN and 'father name' in addition to details required under section 9 of form.
7	9 & 10	Declaration / Signature by Applicant	In case the applicant is unable to affix signature, Left Thumb Impression in case of male and Right Thumb Impression in case of female should be affixed and in case there is no hands, toe impression of the applicant to be provided. The thumb / toe impression should be attested by two persons, one of whom should be the designated nodal officer attesting the same under his/her official seal and stamp.

Nomination Relationship Matrix (Please mention relationship as per details given below)			
Marital Status	Male	Female	Transgender
Unmarried	1. Mother 2. Father 3. Please specify the relationship if any other person	1. Mother 2. Father 3. Please specify the relationship if any other person	1. Mother 2. Father 3. Please specify the relationship if any other person
Married	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Daughter in Law 7. Grandson 8. Granddaughter	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Mother in Law 7. Father in Law 8. Daughter in Law 9. Grandson 10. Granddaughter	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Mother in Law 7. Father in Law 8. Daughter in Law 9. Grandson 10. Granddaughter
Widow/ Widower	1. Son 2. Daughter 3. Mother 4. Father 5. Daughter in Law 6. Grandson 7. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter
Divorcee	1. Son 2. Daughter 3. Mother 4. Father 5. Daughter in Law 6. Grandson 7. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from CRA and respective Nodal Office.
- b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated respective nodal office where they submit the application.
- c) For more information / clarifications, contact CRA:

Website: <https://www.npscra.nsdl.co.in>
 Call: 022-4090 4242
 Address: Central Recordkeeping Agency (CRA)
 Protean eGov Technologies Limited
 (formerly NSDL e-Governance Infrastructure Limited)
 1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg,
 Lower Parel (W), Mumbai - 400013

Annexures - Subscriber Registration Form for Government Sector applicants (Tick and fill applicable annexures below)

Annexure I - Print PRAN Card in Hindi (Fill the details in Devnagri script)

Applicant's First Name

Middle Name

Last Name

Father / Mother's First Name

Middle Name

Last Name

Annexure II - If alphabets of name exceeded the space provided on page 1 of the application form

Applicant's First Name

Middle Name

Last Name

Father's First Name

Middle Name

Last Name

Mother's First Name

Middle Name

Last Name

Annexure III - Additional Nomination **For Tier - I** **For Tier - II** **For Tier - II Tax Saver**

Percentage Share Nominee I Nominee II Nominee III Total should be equal to 100%

Nominee I	Nominee I - Name	F	ir	s	t	.				M	i	d	d	i	e				L	a	s	t	
	Relationship											Age	Date of Birth (in case of Minor) D D / M M / Y Y Y Y										
	Name of Guardian (if nominee is a minor)	F	ir	s	t	.					M	i	d	d	i	e				L	a	s	t
Nominee II	Nominee II - Name	F	ir	s	t	.					M	i	d	d	i	e				L	a	s	t
	Relationship											Age	Date of Birth (in case of Minor) D D / M M / Y Y Y Y										
	Name of Guardian (if nominee is a minor)	F	ir	s	t	.					M	i	d	d	i	e				L	a	s	t
Nominee III	Nominee III - Name	F	ir	s	t	.					M	i	d	d	i	e				L	a	s	t
	Relationship											Age	Date of Birth (in case of Minor) D D / M M / Y Y Y Y										
	Name of Guardian (if nominee is a minor)	F	ir	s	t	.					M	i	d	d	i	e				L	a	s	t

Annexure IV - tick and fill as applicable **Activate Tier - II** **Activate Tier - II Tax Saver*** (available to Central Govt employees only)

PAN*

No change in Bank details **Bank details for Tier-II are as under:**

Account Type Saving A/c Current A/c

Bank A/c Number

Bank Name IFS Code

No change in Nominee details **Nominee details for Tier-II are as under:**

Nominee Name F ir s t . M i d d i e L a s t

Relationship Age Date of Birth (in case of Minor) D D / M M / Y Y Y Y

Name of Guardian F ir s t . M i d d i e L a s t

(if nominee is a minor)

In case you desire to nominate more than one person, fill Annexure III above

Investments details for Tier-II are as under: *only selection of PF is required

Pension Fund* (Please Tick (√) one)		Investment Choice (Please Tick (√) one)			
<input type="checkbox"/> Aditya Birla Sunlife Pension Mgmt Ltd	<input type="checkbox"/> Axis Pension Fund Management Limited	<input type="checkbox"/> Active Choice mention the % share in applicable asset class below			
<input type="checkbox"/> HDFC Pension Mgmt Co Ltd	<input type="checkbox"/> ICICI Prudential Pension Funds Mgmt Co Ltd	E (upto 100%)	C (Upto 100%)	G (Upto 100%)	Total
<input type="checkbox"/> Kotak Mahindra Pension Fund Ltd	<input type="checkbox"/> LIC Pension Fund Limited	% Equity	% Corp Bonds	% Govt. Sec.	100%
<input type="checkbox"/> Max Life Pension Fund Mgmt Ltd	<input type="checkbox"/> SBI Pension Funds Private Limited	OR			
<input type="checkbox"/> TATA Pension Mgmt Ltd	<input type="checkbox"/> UTI Retirement Solutions Limited	<input type="checkbox"/> Auto Choice Select one life cycle fund below			
		Conservative (LC25)	Moderate (LC50)	Aggressive (LC75)	

Name of the Applicant

Place

Date D / D / M / M / Y / Y / Y / Y

Signature / Thumb Impression* of Applicant
(refer instructions)

National Pension System (NPS) - Request for Subscriber Shifting Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited)

(Please fill all the details in CAPITAL LETTERS & in BLACK INK only. All fields / sections marked in * are mandatory.)

Section A - General Information* (Mandatory for all sector Subscribers. Please tick the respective block which is applicable.)

I) Subscriber's Name *: _____
(First Name) (Middle Name) (Last Name)

II) PRAN (Permanent Retirement Account Number) *:

III) Existing PRAN association (Refer Instruction No. I)

a) Sector: * Central Government State Government All Citizens of India (UOS) Corporate Sector

b) DDO / CBO / POP-SP Reg. No. * _____ DDO / CBO / POP-SP Name: * _____

IV) Target PRAN association (Refer Instruction No. II)

a) Sector: * Central Government State Government All Citizens of India (UOS) Corporate Sector

b) DDO / CBO / POP-SP Reg. No. * _____ DDO / CBO / POP-SP Name: * _____

V) PAN

VI) Nomination Details* (Mandatory - You can nominate up to a maximum of 3 nominees and if you desire so please fill Additional Nomination Form provided on Page 5&6. Please refer to Instruction No. VI.)

Nominee's Name: : _____
(First Name) (Middle Name) (Last Name)

Relationship with the Nominee: Date of Birth (In Case of Minor):
D D M M Y Y Y Y

Nominee's Guardian Details (in case of a minor): _____
(First Name) (Middle Name) (Last Name)

Section B - Additional information for Subscribers shifting to Government Sector

I. Employment Details (All Details are Mandatory):

[Subscriber's Employment Details to be filled and attested by DDO. Please refer to Instruction No. VII, VIII & IX]

a) Date of Joining: (dd/mm/yyyy) b) Date of Retirement: (dd/mm/yyyy)

c) Group of the Employee : A B C D

d) Office:

e) Department:

f) Ministry:

g) Basic Salary:

h) Pay Scale:

II. Scheme Preference Details: Please submit Subscriber Scheme Preference details on Page 4.

Certified that the above declaration has been signed / thumb impressed before me by _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the employment details are as per employee records available with the Department

Signature of the Authorised Person _____

Rubber Stamp of the DDO

Designation of the Authorised Person _____

Name of the DDO _____

Date

Department / Ministry _____

INSTRUCTIONS FOR FILLING THE FORM

- I. Details of the DDO / CBO / POP-SP with which the PRAN is currently associated.
- II. Details of the DDO / CBO / POP-SP with which the PRAN will be associated after shifting.
- III. Please quote the correct PRAN and attach a copy of the PRAN card.
- IV. This form is to be used by the Subscriber only.
- V. Sector for 'Existing PRAN association' and 'Target PRAN association' can be the same only if a Subscriber is shifting from one State Government to another State.
- VI. In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
- VII. Employment details are to be captured in CRA system by the target PAO/DTO/DTA along with other details, if the Subscriber is shifting from UOS to Central / State Government sector.
- VIII. Nodal Office have to modify the employment details of the Subscriber after the shifting of the PRAN, in case of Subscriber Shifting from Central Government to State Government or vice versa or across two State Governments, i.e, both existing and new PRAN association are Government Sectors.
- IX. On execution of Subscriber Shifting request, Nodal Office shall ensure that the Subscriber is FATCA compliant in the CRA system (Applicable if subscriber is registered on/after July 1, 2014).
- X. Illustrative list of documents acceptable as proof of identity and address.

S.No	Proof of Identity (Copy of any one)	S.No	Proof of Address (Copy of any one)
1	Passport issued by Government of India.	1	Passport issued by Government of India
2	Ration card with photograph.	2	Ration card with photograph and residential address
3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph and residential address
4	Certificate of the POP for an existing customer.	4	Certificate of the POP for an existing customer.
5	Voters Identity card with photograph and residential address.	5	Voters Identity card with photograph and residential address
6	Valid Driving license with photograph	6	Valid Driving license with photograph and residential address
7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.
8	PAN Card issued by Income tax department	8	Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly
9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address
10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government
11	Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.
12	Photo. Identity Card issued by Defence, Paramilitary and Police department's	12	Latest Electricity/water/piped gas bill in the name of the Subscriber / Claimant and showing the address (less than 2 months old)
13	Ex-Service Man Card issued by Ministry of Defence to their employees.	13	Latest Telephone bill (landline & postpaid mobile) in the name of the Subscriber / Claimant and showing the address (less than 2 months old)
14	Photo Credit card.	14	Latest Property/house Tax receipt (not more than one year old)
		15	Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)

Note:

You are required to bring original documents & two self-attested photocopies for verification.

SUBSCRIBER SCHEME PREFERENCE:**(i). PENSION FUND SELECTION – (TIER I): Please read below conditions before opting for the choice of Pension Funds:**

1. **Government Sector:** The following Pension Funds (PFs) will act jointly as default PFs, if choice is not exercised by the government employee/subscriber

(a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd.

In case of Central Autonomous Bodies (CAB)/ State Government (SG)/State Autonomous Bodies (SAB) employees, selection made under this section needs to be ignored, if choice to employees is not notified by the respective State Govt/Ministry.

2. **All Citizens of India Sector:** Subscribers have the option to choose the available PFs as per their choice in the table below.

3. **Corporate Sector:** Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer.

Name of the Pension Fund (Please select only one)	Please Tick (✓) only one	Default Choice of Pension Funds
LIC Pension Fund Limited	<input type="checkbox"/>	Available in Government sector, if employee/subscriber does not exercise choice of PF
SBI Pension Funds Private Limited	<input type="checkbox"/>	
UTI Retirement Solutions Limited	<input type="checkbox"/>	
ICICI Prudential Pension Funds Management Company Limited	<input type="checkbox"/>	
Kotak Mahindra Pension Fund Limited	<input type="checkbox"/>	
HDFC Pension Management Company Limited	<input type="checkbox"/>	
Aditya Birla Sun Life Pension Management Limited	<input type="checkbox"/>	
TATA Pension Management Limited	<input type="checkbox"/>	
Max Life Pension Fund Management Limited	<input type="checkbox"/>	
Axis Pension Fund Management Limited	<input type="checkbox"/>	

* Selection of 01 Pension Fund is mandatory for All Citizens subscriber

(ii). INVESTMENT OPTION [Please Tick (✓) in the box given below showing your investment option].

Active Choice Auto Choice

Please note:

- In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
- In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
- In case you have opted for Auto Choice and fill up section (iii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will be made as per Auto Choice (LC 50).

(iii) ACTIVE CHOICE-ASSET ALLOCATION (To be filled up only in case you have selected 'Active Choice' the investment option)

Asset Class	E (Cannot exceed 75%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Note: 1. Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invts. Etc.
Specify %					100%	
Choices in Govt sector	Not available		Available	Not available	In case of Government employee/subscriber the Active choice of Asset Allocation is restricted to Asset Class 'G' only	

Please note that the total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected

(iv) AUTO CHOICE OPTION (to be filled up only in case you have selected the 'Auto Choice' investment option. In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.)

Life Cycle (LC) Funds	Please Tick (✓) Only One	Choices in Govt sector	Note: 1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset 2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset 3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset 4. Govt. employee can exercise Auto Choice of Asset Allocation for LC 25 & LC 50 only
LC75	<input type="checkbox"/>	Not available	
LC50	<input type="checkbox"/>	Available	
LC25	<input type="checkbox"/>		

Date: _____ Place: _____

Name of Subscriber: _____

Signature/Thumb Impression* of Subscriber in black ink
(* LTI in case of male and RTI in case of females)

ADDITIONAL NOMINATION FORM

The details of nominees to whom the outstanding pension wealth of the Subscriber is payable in case of the demise of the Subscriber before entire proceeds are withdrawn is to be provided hereunder (Please refer instruction no: VI). Also, please note that in case of demise of the Subscriber after opting for deferred withdrawal, all the outstanding pension wealth present in the NPS account of the Subscriber shall be withdrawn upon receiving the request and paid to the nominees as mentioned in this form and the same would be treated as full and final discharge of the obligation.

I, _____ hereby nominate the person(s) mentioned below who is/are member(s)/ of my family to receive the amount in my PRAN account under National Pension System in the event of my death.

1. Name of the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
First Name _____	First Name _____	First Name _____
Middle Name _____	Middle Name _____	Middle Name _____
Last Name _____	Last Name _____	Last Name _____
_____	_____	_____

2. Present Communication address of the Nominees*:

Address of 1st Nominee	Address of 2nd Nominee	Address of 3rd nominee
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Date of Birth* (Only in case of a minor. In DD/MM/YYYY):

1st Nominee: ___/___/___	2nd Nominee: ___/___/___	3rd Nominee: ___/___/___
--------------------------	--------------------------	--------------------------

4. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee
_____	_____	_____

5. Percentage Share*:

1st Nominee _____%	2nd Nominee _____%	3rd Nominee _____%
--------------------	--------------------	--------------------

6. Nominee's Guardian Details (Only in case of a minor):

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name _____	First Name _____	First Name _____
Middle Name _____	Middle Name _____	Middle Name _____
Last Name _____	Last Name _____	Last Name _____
_____	_____	_____

Signature/ Thumb Impression* of the Subscriber

Dated this _____ day of _____ 20 at _____

TO BE FILLED/ATTESTED BY POP-SP/DDO

Certified that the above declaration and nomination details has been signed / thumb impressed before me by Sh/Smt/Ms. _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her.

Rubber stamp of the POP-SP/DDO

Signature of the Authorised Person

POP-SP/DDO Registration Number _____
(Allotted by CRA)

Designation of the Authorised Person : _____

POP-SP/DDO Office Name _____

Date: _____

TO BE FILLED/ATTESTED BY POP/POP SP/PAO/DTO/DTA/PrAO

POP/POP-SP/PAO/DTO/DTA/PrAO Registration Number
(Allotted by CRA): _____

Rubber Stamp of the POP/POP-SP/PAO/DTO/DTA/PrAO

Signature of the Authorised Person

NATIONAL PENSION SYSTEM (NPS) – SUBSCRIBER REGISTRATION FORM - Government Sector
 Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Ltd.)

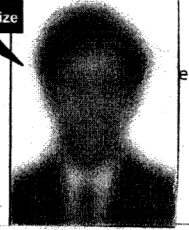
Print my PRAN in Hindi Yes No If yes, submit details as per Annexure I

Select your category [Please tick (✓)]

Central Government State Government

Central Autonomous Body State Autonomous Body

Affix recent colour photograph of 3.5 cm x 2.5 cm size



To,
 National Pension System Trust
 Dear Sir/Madam,
 I hereby request that an NPS account be opened in my name as per the particulars given below:

* indicates mandatory fields. Please fill the form in English and BLOCK letters (Refer general guidelines at instructions page.)

1. PERSONAL DETAILS: (Refer Sr. No. 1 of the instructions)

Use Annexure II if name exceeds the space provided below

Salutation* Shri Smt. Kumari

Applicant Name* **NARESH KUMAR N KUMAR**

Father's Name **NADESAN KUMAR**

Mother's Name **RAMANI S**

Either Father's or Mother's name is mandatory* Select the name to appear on PRAN Card Father's name Mother's Name

Date of Birth* **R 6 0 3 X X X X**

Place of Birth* **THIRUVANANTHAPURAM**

Country of Birth* **INDIA**

Gender* Male Female Transgender Nationality* **INDIAN**

Marital Status* Unmarried Married Widow/Widower Divorcee

Spouse Name* (if married) **MANJU KUMAR S**

PAN* **AUSPRXXXXX** or Form 60 furnished Submission of PAN or Form 60 is mandatory

Income Range (per annum) Below 1 lac 1 lac to 5 lac 5 lac to 10 lac 10 lac to 25 lac 25 lac to 1 Cr Above 1 Cr

Please Tick if Applicable Politically exposed person Related to Politically exposed person (Refer instruction no. 1)

2. PROOF OF IDENTITY (PoI)* (If PAN is not provided, any one of the following documents to be submitted)

Passport Passport Expiry Date

Driving License **XXXXXX** Driving License Expiry Date **XXXXXX**

Government ID Card Voter ID Card

National Population Register

Proof of possession of Aadhaar **XXXX** Provide last Four Digits. Redact or black-out first 8 digits of the Aadhaar number on submitted copy

3. ADDRESS DETAILS* (To be attested by the Nodal Office)

Line 1 **H N 1-17, CLIFF HOUSE ROAD**

Line 2 **NANTHANCODE**

District **TRIVANDRUM** State/U.T. **KERALA**

Country **INDIA** PIN Code **695003**

4. CONTACT DETAILS

Mobile* **9 1 9 8 9 5 2 9 1 X X X** Telephone with STD code

Email ID **abcd@gmail.com**

5. BANK DETAILS* (Proof to be submitted - Refer Sr. No. 3 of the instructions)

Account Type Saving A/c Current A/c

Bank A/c Number **0275001XXXXXX**

Bank Name **DHANLAXMI** IFS Code **XXXXXX**

6. NOMINATION DETAILS* (Refer Sr. No. 4 of the instructions)

- A. The nomination shall be in favour of one or more persons belonging to his/her family. For nominating more than one person, submit Annexure III
- B. A fresh nomination shall be made by the subscriber on his/her marriage.
- C. Before filling up the details, please refer Nomination relationship matrix provided on the instructions page.

Nominee Name **MANJU KUMAR S**

Relationship **WIFE** Age **29** Date of Birth (In case of Minor)

Name of Guardian

(if nominee is a minor)

7. SELECTION OF PENSION FUND (PF) AND INVESTMENT CHOICE* (Refer Sr. No. 5 of the instructions)

Please Tick (✓) one Default option (3 Pension Funds - SBI/UTI/LIC and default Govt. Scheme)

I would like to choose my Pension Fund and investment choice (Please select below)

Pension Fund* (Please Tick (✓) one)		Investment Choice (Please Tick (✓) one)	
Aditya Birla Sunlife Pension Mgmt Ltd	Axis Pension Fund Management Limited	Active Choice (i.e. 100% in Govt Securities)	<input type="checkbox"/>
HDFC Pension Mgmt Co Ltd	ICICI Prudential Pension Funds Mgmt Co Ltd	Or	
Kotak Mahindra Pension Fund Ltd	LIC Pension Fund Limited	Auto Choice	<input type="checkbox"/>
Max Life Pension Fund Mgmt Ltd	SBI Pension Funds Private Limited	Conservative (LC25)	<input type="checkbox"/>
TATA Pension Mgmt Ltd	UTI Retirement Solutions Limited	Moderate (LC50)	<input type="checkbox"/>

If no option is chosen, the contributions will be invested as per default option

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8. Tier-II Choice (Please tick (✓) to activate)

Providing PAN is mandatory

Tier-II	Tier II - Tax Saver (only for Central Government employees)
As per the details given in Annexure IV	With same bank, nominee details <input type="checkbox"/> Please write name of Pension Fund With different bank/nominee/investment details as per Annexure IV <input type="checkbox"/>

9. FATCA* (Foreign Account Tax Compliance Act) & CRS DECLARATION (Refer Sr no. 6 of the instruction):

I am a tax resident of India and not resident of any other country I am a tax resident of the country/ies mentioned below
 US Person Yes No.

Particulars	Country (1)	Country (2)	Country (3)
Country/countries of Tax Residency			
Address in the jurisdiction for Tax Residence	Address Line 1		
	City/Town/Village		
	State		
	ZIP/Post Code		
Tax Identification Number (TIN)/Functional equivalent Number			
TIN/ Functional equivalent Number Issuing Country			
Validity of documentary evidence provided (Wherever applicable)	ddmmyyy	ddmmyyy	ddmmyyy

I have understood the information requirement of the Form (read along with the FATCA / CRS instructions and Terms & Conditions) and hereby confirm that the information provided by me/us on this Form is true, correct and complete and hereby accept the same.

Signature / Thumb Impression* of Applicant (refer instructions)

10. DECLARATION BY APPLICANT* (Refer Sr no. 7 of the instructions)

I have read and understood the terms and conditions of the National Pension System. The information and documents furnished by me are true and correct, to the best of my knowledge. Any changes in the information furnished by me shall be informed to CRA / NPS Trust. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any false or incorrect information or documents.

Declaration under the Prevention of Money Laundering Act, 2002

I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to peruse my financial profile or share the information, with other government authorities. I further agree that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.

Date: **26082023** Place: **NANTHANCODE**

Signature / Thumb Impression* of Applicant (*LTI in case of males and RTI in case of females to be provided. Toe impression in case no hands)

11. DECLARATION BY NODAL OFFICE (All Details are Mandatory)

Date of Joining **1506XXXX** Date of Retirement **3006XXXX**

Employee Code/ID (If applicable) Employee Code/ID and PPAN are optional. If you intend to provide PPAN (If applicable) mention any one.

Name of the office **DEVASWOM ACCOUNTS OFFICE**

Department **TRAVANCORE DEVASWOM BOARD**

Ministry

DDO Registration Number DTO/PAO/CDDO/DTA/PrAO Registration Number

It is certified that _____ is employed with us and the details provided in this subscriber registration form including the address and employment details provided above are as per the service record of the employee maintained with us. The given address and the documents are verified by this office. Also, it is further certified that he/she has read entries/entries have been read over to him/her by us and got confirmed by him/her.

Signature of the Authorised person	Rubber stamp of the DDO	Signature of the Authorised person	Rubber stamp of the DTO/PAO/CDDO
Name of the Authorised Person	Designation of the Authorised Person		
Name of the DDO	Name of DTO/PAO/CDDO/DTA/PrAO		
Deptt / Ministry	Date		

ACKNOWLEDGEMENT

Name of the Subscriber

Date of Receipt of Application:

Stamp and Signature of Nodal Officer

INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General guidelines

- (a) Please fill in legible handwriting to avoid errors. Do not overwrite. Corrections should be countersigned by the applicant. Applications incomplete in any aspect (or) if mandatory fields are left blank (or) with unclear photograph (or) not accompanied by required documents (or) not authenticated by the Nodal Office are liable to be rejected.
- (b) Copies of documents submitted by the applicant should be self-attested.
- (c) Applicant is advised to retain the acknowledgement slip signed / stamped by the designated nodal officer where they submit the application.

Sl	Item No	Item Details	Instructions
1	1	Fathers Name, Mother's Name Politically Exposed Person	(a) If the name has more than 30 digits, fill Annexure II for the same. (b) If the applicant is an Orphan, he/she may leave the fields blank. However, an official document to support the status to be submitted. Politically Exposed Person's (PEPs) are individuals who are or have been entrusted with prominent public functions such as heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.
2	2	Proof of Identity	If the applicant is submitting Aadhaar as proof of Identity, the first 8 digits of the Aadhaar number should be redacted / masked on the submitted copy.
3	5	Bank Details	For Tier I & Tier II account, bank details and documentary proof are mandatory. Please submit a cancelled cheque / copy of bank passbook / bank statement / bank certificate / letter from Bank containing applicant's Name, Bank Name, Bank Account Number and IFS Code.
4	6	Nomination Details	(a) If a subscriber has family at the time of making a nomination, the nomination shall be in favour of one or more persons belonging to his/her family. Any nomination made in favour of a person not belonging to family shall be invalid; A fresh nomination shall be made by the subscriber upon marriage and any nomination made before such marriage shall deemed to be invalid; If at the time of making a nomination the subscriber has no family, the nomination may be in favour of any person or persons but if the subscriber subsequently acquires a family, such nomination shall forthwith be deemed to be invalid and the subscriber shall make a fresh nomination in favour of one or more persons belonging to his family. (b) In case of more than one nominee, the percentage share for each nominee should be in whole numbers and must be equal to 100. (c) Please refer nomination relationship matrix provided below.
5	7	Selection of Pension Fund (PF) & Investment Choice	Government employee/subscribers can exercise choice of Pension Funds and allocate their investments either in Asset Class 'G' under 'Active Choice' or in Life Cycle Funds - LC 50 / LC 25 under 'Auto Choice'. The choices exercised by applicants from State Government/Autonomous body shall be ignored if the choice is not extended by the respective employer and the contributions shall be invested as per the default choice. If no choice is provided, the contributions will be distributed among the three default Pension Funds (SBI/UTI/LIC) selected by the Government.
6	9	FATCA & CRS Declaration	Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India: • Jurisdiction(s) of Tax Residence : Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA. • Tax identification Number (TIN) : TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and resident registration number). • In case applicant is declaring US person status as 'No' but his/her Country of Birth is US, document evidencing Relinquishment of Citizenship should be provided or reasons for not having relinquishment certificate is to be provided. • In case applicant is declaring US person status as 'Yes', provide PAN and 'father name' in addition to details required under section 9 of form.
7	9 & 10	Declaration / Signature by Applicant	In case the applicant is unable to affix signature, Left Thumb Impression in case of male and Right Thumb Impression in case of female should be affixed and in case there is no hands, toe impression of the applicant to be provided. The thumb / toe impression should be attested by two persons, one of whom should be the designated nodal officer attesting the same under his/her official seal and stamp.

Nomination Relationship Matrix (Please mention relationship as per details given below)			
Marital Status	Male	Female	Transgender
Unmarried	1. Mother 2. Father 3. Please specify the relationship if any other person	1. Mother 2. Father 3. Please specify the relationship if any other person	1. Mother 2. Father 3. Please specify the relationship if any other person
Married	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Daughter in Law 7. Grandson 8. Granddaughter	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Mother in Law 7. Father in Law 8. Daughter in Law 9. Grandson 10. Granddaughter	1. Spouse 2. Son 3. Daughter 4. Mother 5. Father 6. Mother in Law 7. Father in Law 8. Daughter in Law 9. Grandson 10. Granddaughter
Widow/ Widower	1. Son 2. Daughter 3. Mother 4. Father 5. Daughter in Law 6. Grandson 7. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter
Divorcee	1. Son 2. Daughter 3. Mother 4. Father 5. Daughter in Law 6. Grandson 7. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter	1. Son 2. Daughter 3. Mother 4. Father 5. Mother in Law 6. Father in Law 7. Daughter in Law 8. Grandson 9. Granddaughter

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from CRA and respective Nodal Office.
- b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated respective nodal office where they submit the application.
- c) For more information / clarifications, contact CRA;

Website: <https://www.npscra.nsdcl.co.in>
 Call: 022-4090 4242
 Address: Central Recordkeeping Agency (CRA)
 Protean eGov Technologies Limited
 (formerly NSDL e-Governance Infrastructure Limited)
 1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg,
 Lower Parel (W), Mumbai - 400013

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Annexures - Subscriber Registration Form for Government Sector applicants (Tick and fill applicable annexures below)

Annexure I - Print PRAN Card in Hindi (Fill the details in Devnagri script)

Applicant's First Name

Middle Name

Last Name

Father / Mother's First Name

Middle Name

Last Name

Annexure II - If alphabets of name exceeded the space provided on page 1 of the application form

Applicant's First Name

Middle Name

Last Name

Father's First Name

Middle Name

Last Name

Mother's First Name

Middle Name

Last Name

Annexure III - Additional Nomination For Tier - I For Tier - II For Tier - II Tax Saver

Percentage Share Nominee I Nominee II Nominee III Total should be equal to 100%

Nominee I	Nominee I - Name	SYAM	5	KUMAR
	Relationship	SON	Age 13	Date of Birth (in case of Minor) 06/05/XXXX
	Name of Guardian (if nominee is a minor)			
Nominee II	Nominee II - Name			
	Relationship		Age	Date of Birth (in case of Minor)
	Name of Guardian (if nominee is a minor)			
Nominee III	Nominee III - Name			
	Relationship		Age	Date of Birth (in case of Minor)
	Name of Guardian (if nominee is a minor)			

Annexure IV - tick and fill as applicable Activate Tier - II Activate Tier - II Tax Saver* (available to Central Govt employees only)

PAN*

No change in Bank details Bank details for Tier-II are as under:

Account Type Saving A/c Current A/c
 Bank A/c Number
 Bank Name IFS Code

No change in Nominee details Nominee details for Tier-II are as under:

Nominee Name
 Relationship Age Date of Birth (in case of Minor)
 Name of Guardian
 (if nominee is a minor)

In case you desire to nominate more than one person, fill Annexure III above

Investments details for Tier-II are as under: *only selection of PF is required

Pension Fund* (Please Tick (√) one)		Investment Choice (Please Tick (√) one)			
<input type="checkbox"/> Aditya Birla Sunlife Pension Mgmt Ltd	<input type="checkbox"/> Axis Pension Fund Management Limited	<input type="checkbox"/> Active Choice mention the % share in applicable asset class below			
<input type="checkbox"/> HDFC Pension Mgmt Co Ltd	<input type="checkbox"/> ICICI Prudential Pension Funds Mgmt Co Ltd	E (upto 100%)	C (Upto 100%)	G (Upto 100%)	Total
<input type="checkbox"/> Kotak Mahindra Pension Fund Ltd	<input type="checkbox"/> LIC Pension Fund Limited	% Equity	% Corp Bonds	% Govt. Sec.	100%
<input type="checkbox"/> Max Life Pension Fund Mgmt Ltd	<input type="checkbox"/> SBI Pension Funds Private Limited	OR			
<input type="checkbox"/> TATA Pension Mgmt Ltd	<input type="checkbox"/> UTI Retirement Solutions Limited	<input type="checkbox"/> Auto Choice Select one life cycle fund below			
		Conservative (LC25)	Moderate (LC50)	Aggressive (LC75)	

Name of the Applicant
 Place
 Date

Signature / Thumb Impression* of Applicant
 (refer instructions)