



SWAMY SARANAM

TRAVANCORE DEVASWOM BOARD

DEVASWOM BOARD HEAD QUARTERS, NANTHANCODE, THIRUVANANTHAPURAM 695003

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PROCEEDINGS OF THE CHIEF ENGINEER WORKS DEPARTMENT

(Present: R.Ajithkumar)

Sub: Appointment of Office attendant in the Works Department of Travancore Devaswom Board – reg:

Read: 1) Letter No.25/Rect/2016/KDRB, dated 17.04.2024 of the Secretary, Kerala Devaswom Recruitment Board

2) Letter ROC No.18133/21/Est-B, dated 10.05.2024 of Devaswom Commissioner

ORDER No.CE/Estt-III/A.03/2024 Dated: 23.05.2024

The Kerala Devaswom Recruitment Board has forwarded the advice list for the post of Office attendant in the existing vacancies of Travancore Devaswom Board. In pursuance of the above letter cited, the following candidates are appointed as Office attendant in the scale of pay of Rs.23000-700-27900-800-31100-900-38300-1000-42300-1100-47800-1200-50200 in the Works Department. The station to be posted is noted against their names. The appointees will be on probation for a period of 2 year from the date of joining duty and are directed to report before the concerned officers. The officers concerned should verify the following documents.

1. Certificates in original to prove age and qualification with attested copies.
2. Medical Certificate as prescribed in GO (P) No 20/2011/P&ARD dated 30.06.2011.
3. Character and conduct certificate issued by a gazetted officer.
4. Community Certificate, if applicable, in original
5. Certificate from the revenue authorities either at the time of joining duty or within seven days there from, to the effect that she is not having any permanent employment under Government / Public Sector / Autonomous Institutions / Travancore Devaswom Board. In case she cannot produce the same at the time of joining duty, she shall produce a declaration to the above effect.
6. The copy of the Identification certificate is also attached with this order. Concerned officers should verify the photo and the signature of the candidates with the identification certificates. The photograph and signature of the candidates may be verified and the fact may be recorded by the appointing authority on the identification certificate itself. If there is any discrepancy the candidates should not be allowed to join duty and the fact should be reported forthwith. After the candidate is allowed to join duty, the identification certificate may be kept pasted in his/her service book.
7. The details of the candidate duly filled up (Proforma attached).

The candidates are directed to join duty on or before 11th June 2024. The appointment is subjected to the terms and conditions of the National Pension Scheme.

Sl. No	Name & Address	Station to be posted
1	Smt.Swetha P Babu Puthenparambil,429, Mattupuram,Manjaly,Ernakulam, Pin-683520	Office of the Assistant Engineer, Moovattupuzha.
2	Sri.Sreerag.T Padinjattayil House, Morazha.P.O, Thalipparambu, Kannur, Pin- 670331	Office of the Executive Engineer, Estate Division.
3	Sri.Abhijith.M Mariyottu House, Keezhathur, Pathiriyadu.P.O, Thalasserry Taluk, Kannur, Pin – 670741	Office of the Assistant Engineer, Thiruvalla.
4	Smt.Keerthi.T.A Thottipparambil House, Vallachira.P.O, Thrissur, Pin-680562	Office of the Executive Engineer, SDP , Pathanamthitta.
5	Smt.Akshaya Sankar Sankaralayam, 98, Udayanapuram, Vaikom Taluk, Kottayam, Pin -686143	Office of the Assistant Engineer, Kottayam.



Chief Engineer

10/24

- Copy to: 1. The Secretary, Travancore Devaswom Board for favour of information
2. The Devaswom Commissioner, Travancore Devaswom Board for information
3. The Devaswom Accounts Officer, for do -
4. The Executive Engineer, SDP, Pathanamthitta, Kottayam, Estate Division, Trivandrum,
Mavelikkara, Electrical Division, Chengannur, for do -
5. The Assistant Engineer, Thiruvalla / Kottayam/ Moovattupuzha for do -
6. Section file.