



TRAVANCORE DEVASWOM BOARD

OFFICE OF THE EXECUTIVE ENGINEER, KOTTAYAM

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

for preparation of

MASTER PLAN

&

PROJECT MANAGEMENT CONSULTANCY

of

ERUMELY DEVASWOM

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

TDB invites Expression of Interest offers from competent **CONSULTANTS** for the preparation of an elaborate **“Master Plan & rendering Project Management Consultancy [PMC] Services”** for Erumely Devaswom as per Scope of Services and Terms herein :

NAME OF WORK	: Engaging the S e r v i c e of a Consultant / Consultancy for preparation of Master Plan of Erumely Devaswom under Travancore Devaswom Board.
CLIENT /OWNER	: Travancore Devaswom Board
BRIEF SCOPE OF WORK	: Preparation of an elaborate MASTER PLAN for Erumeli DEVASWOM & PROJECT MANAGEMENT CONSULTANCY [PMC] of its Phase I Execution of Works .
TIME OF COMPLETION OF WORK :	
	MASTER PLAN = 4 MONTHS
	PMC =3 Years from Date of <i>Submission of Master Plan</i>
DEFECT LIABILITY PERIOD	: 12 months
NON – REFUNDABLE COST OF	
TENDER/BID DOCUMENT	: Rs.10, 000+ (GST Rs. 1,800/-) in the form of FD In Favor of the Executive Engineer, Travancore Devaswom Board ,Payable at Kottayam .
LAST DATE AND TIME OF	
SUBMISSION OF BID	: Up to 5.0 0 PM on 15/07/2024
DATE & TIME OF OPENING	
TECHNICAL BID	: On 17/07/2024 at 11.00 AM

The tender document can be downloaded from the website www.travancoredevaswomboard.org. *“Corrigendum, if any, would appear only on the TDB website and not be Published”.*

Terms and Conditions

The interested firms for participation in the tender must accept the below terms and conditions:

1. The firms will be responsible not only for preparation of the original master plan, but also its modification/Clarification on the points raised by the concerned authorities of Travancore Devaswom Board when required and Periodic Project Management of the Phase I of the Execution, subject to a period of 3 years.
2. Initially the firm will prepare a master plan & submit to the TDB Maramath Department for technical vetting. The MP must be prepared strictly adhering to the guide lines of TDB from time to time. The department will scrutinize the MP and ask the firm to modify it if needed.
3. a) After making necessary correction, the firm will submit the final MP to the department within 4 Months which shall be APPROVED by TDB within a maximum tenure of 15 days if there are no revisions necessary or need full amendments shall be communicated to Consultant in writing ,followed by which Final Master Plan shall be submitted by Consultants . The Board shall accord Approval for the Plans within maximum of 15 days.
b) There shall **NOT be any changes** demanded by TDB in Master Plan DESIGNS after Approval of Master Plan Designs and Reports.
c) The service of the firm will continue until Phase 1 of the Project Execution Works by TDB through its contractors are completed within a period of 3 years.
d) In case of Extension or delay in works execution, it shall be vide supplementary Agreement with enhanced Terms of Service / PMC Fees .
4. The firm must enter in to a contract /agreement to make themselves responsible for any failure/execution of the project to the extend it is attributed to the faulty design, over designing, over estimates, over specification and any other relevant data/information based on which MP has been prepared , if proved with evidence .
5. Apart from this, the firm will also give certificate or under taking to the effect that all the requisite formalities such as MPs has been prepared as per prescribed norms/ the relevant manual on the component and on the basis of authentic data.
6. Joint venture/ consortia of firms/ companies shall not be allowed to participate in the

Bidding process and if it is found at any stage before and after award of work, the EMD, any other security deposit and / or any other sums payable to such JV/Consortia shall stand forfeited. Further contract, if already awarded, without the prejudice of any other rights or remedy available to TDB under any of the clauses of this GCC, shall stand terminated.

7. The intending tenderer(s) must read the terms and conditions of this GCC carefully. He should only submit his bid if eligible and in possession of all the documents required.
8. Information and instructions for tenderer(s) posted on website shall form part of bid document.
9. The bid document consisting of scope of work and the set of terms and conditions of the contract to be compiled with and other necessary documents can be seen and downloaded from website: www.travancoredevaswomboard.org
10. Consultant /Technical Consultancy firms must ensure to **quote rate in percentage of Total Project Cost** as has been estimated by Consultant vide Master Plan.
11. Notwithstanding anything stated above, TDB reserves the right to assess the capabilities and capacity of the tenderer s to perform the contract in the overall interest of TDB.
12. The tenderer(s) is/are required to quote strictly as per the terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations, unless mutually agreed to do so.
13. TDB reserves the **right to reject any or all tenders or cancel**/withdraw the invitation for the bids without assigning any reason whatsoever and in such case no tender/intending tenderer shall have any claim arising out of such action.
14. List of documents to be submitted within the period of bid submission.
 - I] **Fixed Deposit of any nationalized or approved Scheduled bank towards cost of Bid Document**
 - II] **Letter of acceptance** of tender condition, in the prescribed format as Annexure-I shall be submitted to the Office of the Chief Engineer, Travancore DevaswomBoard, Thiruvananthapuram.
 - III] Copy of GST registration number.
 - IV] Certificates of Experience
 - V] Last 3 Years B/S, P& L
 - VI] Any other details as per tender, if any.
15. The details for the preparation of master plan of the Erumely devaswom will be getting from the office of the Assistant Engineer, Travancore Devaswom Board, Erumely (Mob: 9446708635).

16. Set of Tender Documents

The following documents will constitute set of tender documents:

- a. *Notice Inviting Tender*
- b. *Quoting Sheet for Tenderer*
- c. *General Conditions of Contract*
- d. *Special Conditions of Contract (SCC)*
- e. *Integrity Pact*
- f. *Corrigendum, if any*
- g. *Other documents, if any*

17. Mode of Submission

The tenderer must **SUBMIT** the **Technical bids** in separate sealed envelopes addressed to the **Executive Engineer**, Travancore Devaswom Board, Kottayam.

- a. *Fixed deposit receipt of any Nationalized or approved Scheduled Bank towards cost of Bid Document.*
- b. *Letter of Acceptance of tender condition in the Prescribed format as Annexure-I*
- c. *Technical bid Format, Form A to H duly filled, stamp and signed.*
- d. *Any other details as per Tender document.*

The envelope containing Technical bid should also **indicate clearly** the name of the tenderer and his address. In addition, the left hand top corner of the envelope or container should indicate the name of the work, name of the document in the envelope with bid opening date and time and addressed to address mentioned above and shall reach on or before 15/07/2024 up to **5.00 PM**. The bids shall be opened on **17/07/2024**, 11.00 AM.

Technical bid documents submitted by intending tenderer shall be opened only of those tenders, whose Cost of Bid, document and tender processing fee and other documents placed in the envelope are found in order. The Financial bid of those tenderer whose documents are found to be in order shall be opened.

The bid submitted shall become invalid if : *_The tenderer is found ineligible.*

- i. *The tenderer does not upload all the documents (including service tax registration) as stipulated in the bid document.*
- ii. *If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically in the office of tender opening authority.*

iii. Tenderes in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

18. Before the last time and date of submission of bid as notified, the tenderer can submit revised bid any number of times.
19. The bid for the works shall remain open for acceptance for a period of 150 days from the last date of submission of bid including the extension given, if any. In case any tenderer withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the TDB, then the TDB shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderers shall not be allowed to participate in the re-bidding process of work.
20. The acceptance of any or all tender(s) will rest with the TDB who **does not bind itself to accept the lowest tender** and reserves to itself the right to reject any or all of the tenders received without assigning any reason thereof.
21. On acceptance of tender, the name of the accredited representative(s) of the firms who would be responsible for taking instructions from Engineer-in Charge or its authorized representative shall be intimated within 07 days of issue date of letter award by TDB.
22. Date of start of work shall be reckoned from the 10th day after issue of the letter of Award by the TDB.
23. The award of consultancy work, execution and completion of work shall be governed by tender documents consisting of (but not limited to) Letter of Award/Letter of work order, Price bid, Special Conditions of Contract, General Conditions of Contract etc. the tenderers shall be deemed to have gone through the various conditions while making/preparing their technical & financial proposals & submitting the Bid(s) including site conditions, topography of land, drainage and accessibility etc. or any other condition which in the opinion of tenderer will affect his price/rates before quoting their rates.

24. Method of Application

- i. If the bidder is an individual, the application shall be signed by him above his full typewritten name and current address.
- ii. If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full type written name and the full name of his firm with its current address.
- iii. If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full type written names and current addresses or alternatively by a partner holding power attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- iv. If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney. The applicant should furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

25. Financial Information

Bidder should furnish the following financial information:

- a. *Annual financial statement for the last three years (in Form "G"). This should be supported by balance sheets and profit and loss accounts (with all schedules attached) duly certified by a Chartered Accountant.*
- b. *Name & Address of the bankers.*

26. Experience in Master Planning Highlighting Experience / Consultant's ELIGIBILITY

Bidder should furnish the following:

- a. *List of all similar works successfully completed during the last 10 years (in Form E).*
- b. *List of the projects under execution or awarded (in Form F).*
- c. *The Consultant can be an Individual / Proprietorship Firm/ Partnership Firm/ Limited Company*
- d. *The Consultancy (or the Principal Owner /Proprietor in case of Proprietorship Firms) should have experience of Designing Master Plan and PMC Consulting for at least 1 project costing above Rs 10 Crores value in the last 10 years in Private/Public / Government Sector . Copy of Certificate from Project Implementation Authority /Client duly Notarized must be submitted with tender.*
- e. *The Consultancy (or the Principal Owner / Proprietor in case of Proprietorship Firms) should have minimum 2 ongoing Projects of Master Planning and copy of Notarized certificates from respective Project Implementation Authority /Client must be submitted along with tender.*
- f. *Notarized Copy of Balance Sheet and P & L of the Consultancy certified by Chartered Accountant with UDIN number must be submitted with Tender.*

27. The value of executed works shall be brought to the current level by enhancing the actual value of work done at simple rate of 7% per annum, calculated from the date of completion to last date of submission of tender for previous project cost 's current value calculation purpose, if necessary.

28. SCOPE OF CONSULTANCY SERVICE :

The Consultant is vested with following Scope of Services

A] MASTER PLANNING:

Sl No	SCOPE of SERVICE
1	<i>Evaluation of Existing Pilgrim Amenities , Public Utilities , Temple Requirements at Erumeli Devaswom and Prepare GAP Analysis Report proposing remedial solutions keeping view of Erumely growing as a National Pilgrim Centre . Propose Strategic Outline or Vision of Erumely Devaswom Development in the form of concise report .</i>
2	<i>Conduct Digital Contour Survey of Existing infrastructures [Excluding Temple Sanctum Sanctorums viz –Sree Kovils] covering lands in possession of Devaswom and allied pathways /roads adjoining the Erumeli SreeDharmasastha Temple and Submit the Survey Plan in soft & Hard Copy</i>
3	<i>Preposition on demolishment / Modification of Existing Buildings / Infrastructures</i>
4	<i>MASTER PLAN Zoning LAY OUT DESIGN with Integrated Amenities Plan and Abstract Master Plan Report Phase Wise .</i>
5	<i>Architectural Design of proposed Infrastructure / Landscapes /Pathways /Amenities in the form of 2 D Drawings –to be submitted in soft and Hard Copies</i>
6	<i>Design of 3Dimensional Images and Video Walk through of the Developmental Master Plan</i>
7	<i>Preparation of Statutory Sanction Drawings for Building Permit / Town Planning Approvals and compliances on Fire/ Pollution / Electrical Inspectorate etc</i>
8	<i>Conduct Soil Test and Preparation of Test Report through Government Approved Lab</i>
9	<i>Preparation of Structural Drawings for the Infrastructures in Phase I</i>
10	<i>Preparation of Services Drawings for Infrastructures in Phase 1</i>
11	<i>Preparation of BoQ & Estimates of Proposed Infrastructures/ Works</i>
12	<i>Preparation of Financial Cash Flow Projections to Execute Master Plan in Phases</i>
13	<i>Submission of Comprehensive Master Plan Report [Master Plan cum DPR]</i>

B]PROJECT MANAGEMENT [PMC]

In view of proper implementation of the Master Plan both technically Qualitative and Professionally in a time bounded cost effective manner , The Master Planning Consultant is vested with Project Management responsibilities for execution of works in Master Plan for a tenure of 3 years from date of signing Consultancy Agreement .

The Scope of Services under PMC engagement are enumerated as here under :

Sl No	SCOPE
1	Preparation of Tender Documents calling for Contractor for Execution of various works in Master Plan, such as Tender Notification , BoQ, Estimate for the works in Phase 1
2	Preposition of Evaluation parameters of Contractor Eligibility , Quality of Materials Usage to TDB
3	Stage wise Supervision / Quality Inspection and Certification of Works Execution ,as per stage progress intimation by TDB and as mandated in each work's execution Mile Stone Chart which would be part of such Contractor's work award agreement.
4	Co-Ordination with TDB & Contractor in Qualitative and smooth execution of the works

- a) The PMC tenure shall be for a period of maximum of 3 years .
- b) The Consultant (or through appointed Authorized Team Engineer of Consultant] shall spent maximum of **48 man days** [*One Day is defined as 8 hours in day time*] **per year** during the execution by way of on –site supervision including Technical/ managerial Meetings . Additional Man days shall be paid by TDB @ Rs 12,000/- per Day, if the visits are found necessary.

29. CONSULTANCY FEE PAYMENT SCHEDULE

The Consultant shall be paid the Fees in following pattern.

AJ MASTER PLANNING:

<i>Sl No</i>	<i>SCOPE of SERVICE</i>	<i>% of Total Fee Payable</i>
1	<i>Evaluation of Existing Pilgrim Amenities , Public Utilities , Temple Requirements at Erumeli Devaswom and Prepare GAP Analysis Report proposing remedial solutions keeping view of Erumely growing as a National Pilgrim Centre . Propose Strategic Outline or Vision of Erumely Devaswom Development in the form of concise report .</i>	10%
2	<i>Conduct Digital Contour Survey of Existing infrastructures [Excluding Temple Sanctum Sanctorums viz –Sree Kovils] covering lands in possession of Devaswom and allied pathways /roads adjoining the Erumeli SreeDharmasastha Temple and Submit the Survey Plan in soft & Hard Copy</i>	10%
3	<i>Preposition on demolition / Modification of Existing Buildings / Infrastructures</i>	5%
4	<i>MASTER PLAN Zoning LAY OUT DESIGN with Integrated Amenities Plan and Abstract Master Plan Report Phase Wise.</i>	10%
5	<i>Architectural Design of proposed Infrastructure / Landscapes /Pathways /Amenities in the form of 2 D Drawings –to be submitted in soft and Hard Copies</i>	15%
6	<i>Design of 3Dimensional Images and Video Walk through of the Developmental Master Plan</i>	5%
7	<i>Preparation of Statutory Sanction Drawings for Building Permit / Town Planning Approvals and compliances on Fire/ Pollution / Electrical Inspectorate etc</i>	5%
8	<i>Conduct Soil Test and Preparation of Test Report through Government Approved Lab</i>	5%
9	<i>Preparation of Structural Drawings for the Infrastructures in Phase I</i>	5%
10	<i>Preparation of Services Drawings for Infrastructures in Phase 1</i>	5%
11	<i>Preparation of BoQ & Estimates of Proposed Infrastructures/ Works</i>	5%
12	<i>Preparation of Financial Cash Flow Projections to Execute Master Plan in Phases</i>	5%
13	<i>Submission of Comprehensive Master Plan Report [Master Plan cum DPR]</i>	5%

29.B] PROJECT MANAGEMENT CONSULTING :

Sl No	SCOPE	% of Total Fee Payable
1	Preparation of Tender Documents calling for Contractor for Execution of various works in Master Plan ,such as Tender Notification , BoQ, Estimate for the works in Phase 1	2%
2	Preposition of Evaluation parameters of Contractor Eligibility , Quality of Materials Usage to TDB	1%
3	Stage wise Supervision / Quality Inspection and Certification of Works Execution, as per stage progress intimation by TDB and as mandated in each work's execution Mile Stone Chart Proposed by Consultant which would be part of such contractor's work award agreement.	2%
4	Fulfillment of Co-Ordination with TDB & Contractor in Qualitative and smooth execution of the works until completion of Works, subject to Man days and duration as per Consultancy Agreement.	5%

ACCEPTANCE OF TENDER CONDITION

From: (on the letter head of the company by the authorized officer having power
Of attorney)

To

The Executive Engineer

Travancore Devaswom Board

Kottayam

Sub:

Sir

1. This has reference to above referred tender. I/we are pleased to submit our tender for the above work and I/we hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
2. I/We are eligible to submit the bid for the subject tender and I/We are in possession of all the documents required.
3. I/We have viewed and read the terms and conditions of TDB carefully. I /we have downloaded the following documents forming part of the tender document:
 - a. Notice inviting Tender
 - b. Quoting Sheet for tenderer
 - c. General conditions of contract
 - d. Special conditions of contract
 - e. Site/ layout plan, drawings if available
 - f. Integrity pact
 - g. Corrigendum, if any
 - h. Other documents, if any
4. I/we have submitted the mandatory documents as per notice inviting tender.

Yours Faithfully

Dated:

(signature of the tenderer with rubber stamp)

INTEGRITY PACT**Between**

Travancore Devaswom Board (TDB) herein after referred to as “ **Executive Engineer, TDB, Kottayam** ” or “**TDB**” (*which expression, unless repugnant to the context thereof, shall mean and include its legal representatives, heirs and assign*)

AND

_____herein afterreferred to as “ **Bidder**” or “**Consultant**” (*which expression, unless repugnant to the context there of, shall mean and include its legal representatives, heirs and assign*)

PREAMBLE

The TDB intends to award, under laid down organizational procedures, contract/s for “Selection of Consultancy for Preparation of Master Plan and Project Management OF Erumeli Devaswom”(HEREINAFTER REFERRED TO AS THE “PROJECT”). The TDB values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Consultant(s).

Action 1 – Commitments of TDB

1. The TDB commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 - a) No employee of the TDB personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled.
 - b) The TDB will during the tender process treat all Bidder(s) with equity and reason. The TDB will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
 - c) The TDB will exclude from the process all known prejudiced persons. The TDB shall obtain bids from **only** those parties who have been short-listed or pre- qualified or through a process of open advertisement/ web publishing or any combination thereof.

2. If the TDB obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act , or if there be a substantive suspicion in this regard, and if convicted by any court of law ,then the Principal [TDB] will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.
3. The TDB will enter in to agreements with identical conditions with all contractors/ bidders for different work packages in the aforesaid project.
4. The TDB will disqualify from the tender process all contractors/ bidders in the range of Rs 50 crores and above, who do not sign this pact or violate its provisions.

Section 2 – Commitments of the Bidder(s)/Consultant(s)

1. The Bidder(s)/Consultant(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - a. The Bidder(s)/consultant(s) will not, directly or through any other persons or firm, offer promise or give to any of the TDB’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.
 - b. The Bidder(s)/Consultant(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/Consultant(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Consultants will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or documents provided by TDB as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/Consultant(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the bidder(s)/consultant(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. All the payments made to the India agent/representative have to be in Indian Rupees only.

- e. The Bidder(s)/Consultant(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
2. The Bidder(s)/Consultant(s) will not instigate third persons to commit offenses outlined above or be an accessory to such offenses.

Section 3: Disqualification from tender process and exclusion from future contract

1. If the Bidder(s)/Consultant(s), before awarding the project or during execution has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the TDB is entitled to disqualify the Bidder(s)/Consultant(s) from the tender process or to terminate the contract, if already signed, for such reasons.
2. If the consultants/Bidders have committed a transgression through a violation of any of the terms under section 2 above or in any other form such as to put his reliability or credibility in to question, the TDB will also be entitled to exclude such contractors/ bidders from future tenderers/ contract award processes. The imposition and duration of the exclusion will be determined by the TDB, keeping in view of the severity of the transgression. The severity will be determined by circumstances of the case, in particular, the number of transgressions and/or the amount of damage.
3. It is observed after payment of final bill but before the expiry of validity of Integrity pact that the contract has committed a transgression, through a violation of any of the terms under section 2 above or any other terms of this pact, during the execution of contract, the TDB will be entitled to exclude the contractor from further tender/contract award process.
4. The exclusion will be imposed for a minimum period of six months and a maximum period of three years.
5. If the consultants /bidders can prove that he has resorted/recouped the damage to the TDB caused by him and has installed a suitable corruption prevention system, the T D B may at its sole discretion, revoke or reduce the exclusion period before the expiry of the period of such exclusion.

Section 4: Compensation for Damages

1. If the TDB has disqualified the Bidder(s) from the tender Process prior to the award according to Section 3, the TDB is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If at any time after the awarding of the project, the TDB has terminated the contract according to Section 3, or if the TDB is entitled to terminate the contract according to Section 3, the security deposit/performance bank guarantee furnished by the contractor, if any, as per the terms of the Devaswom Board/ contract shall be forfeited without prejudice to any other legal rights and remedies available to the TDB under the relevant clauses of General/ Special conditions of the contract.
3. The contractors/ bidders understand and agree that, this will be in addition to the disqualification and exclusion of the bidders/contractors as may be imposed by the Chief Engineer, TDB in terms of section 3 above.

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach as detailed herein with government/or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process and appropriate action can be taken including termination of the contract, if already awarded, for such reason.

Section 6: Criminal charges against violation Bidder(s) / Consultant(s) / Sub-consultant(s).

If the TDB obtains knowledge of conduct of a Bidder(s)/ Consultant(s) or any employee or a representative or an associate of a bidder or contractor which constitutes a criminal offence under the IPC/PC Act, or if the TDB has substantive suspicion in this regard, the TDB will inform the same to the Chief Vigilance Officer.

Section 7 : Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 3 months after the last payment under the contract, and for all other Bidder 2 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Travancore Devaswom Board

Section 8 : Other Provisions

- This agreement is subject to Indian Law. Place of performance and jurisdiction is the registered office of TDB
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the consultant is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- Where ever he or his as indicated in the above sections, the same may be read as he/she orhis/her, as the case may be.

**(For & on behalf of the
TDB)**

AUTHORIZED SIGNATORY [with Name Designation, seal]

(For & on behalf of Bidder/Consultant)

AUTHORIZED SIGNATORY [With Name, Designation, Seal]

Place _____ Date _____

Witness 1 :
(Name & Address)

Witness 1 :
(Name &Address)

Witness 2 :
(Name & Address)

Witness 2 :
(Name &Address)

AFFIDAVIT

(To be submitted by bidder on non-judicial stamp of Rs.200/- (Rupees two Hundred only)
duly attached by Notary Public) (To be submitted in Envelope-1)

Affidavit of Mr..... S/o

R/o

.....

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the proprietor /Authorized signatory of M/s.....
having its Head office/ Regd office at
2. That the information/ documents/ Experience certificates submitted by M/s
..... along with this tender for (Name
of Work) to TDB are genuine and true and nothing has been concealed.
3. I shall have no objection in case TDB verifies them from issuing authority (ies). I shall also
have no objection in providing the original copy of the document (s), in case TDB demand
so for verification.
4. I hereby confirm that in case, any document information & Or Certificate submitted by me
found to be incorrect /false /fabricated, TDB at its discretion may disqualify/reject/terminate
the bid or contract and also forfeit the EMD for all dues.
5. I shall have no objection in case TDB verifies any or all bank guarantee under any of the clauses of
contract including those issued towards EMD and performance guarantee from zonal branch or office
issuing bank I/we shall have no right or claim on my submitted EMD,IF ANY , before TDB receives said
verification.
6. That the bank guarantee issued or the EMD issued IF ANY , by(name and address
of the bank:- Not Applicable in this Tender) would be genuine and if found at any stage to be incorrect
or false or fabricated, TDB shall reject my bid, cancel pre qualification and debar me participating in
any future tender for 3 years. I..... the proprietor /Authorized signatory of M/s
.....do hereby confirm that the contents of the above Affidavit are true to my knowledge
and nothing has been concealed there from... and that no part of it is false verified at
.....thisday of

DEPONENT ATTESTED BY (NOTARY PUBLIC)

Financial Bid

(On the letter head of the bidder)

(The envelope shall be marked as Financial Bid will contain consultancy fee for executing the job in the format enclosed).

Name of Work : Engaging the service of a Consultant for the preparation of Master plan & Project Management Consultancy at Erumely devaswom under Travancore Devaswom Board

Name of Firm/Consultancy :

Address :

I/we hereby agree to render consultancy services of Master Planning & Project Management for the project as defined in the tender documents and also agree to abide by all the terms and conditions put forth in the said tender documents enclosed and my/our fee for the above all services will be

..... % (.....Percent) on total project cost of **Rs. 10 Crores** (inclusive of GST).

The above fee shall remain firm till the completion of the project Agreement, in all respect.

Signature & Seal of the Consultant/ Consultancy firm

FORMATS

Format part of Technical Proposal - Form A to H

GENERAL INFORMATION

Form-A

1	Name of Applicant /company	
2	Address for correspondence	
3	Contact Person : Telephone Nos : Fax Nos : Mobile :	
4	Type of organization : a) An individual b) A proprietary firm c) A firm in partnership (Attach copy of Partnership) d) A Limited Company (Attach copy of Article of Association) e) Any other (mention the type)	
5	Place and Year of Incorporation	
6	Details of Registration /Membership with council of architects or Institute of Engineers or such other institute, if any (Attach copy)	
7	Name of director /Partners in the organization and their status along with their qualifications.	
8	Name (s) of the persons along with their qualification and designation, who is authorized to deal with TDB (Attach copy of Power of Attorney)	
9	Organization chart of Key personal	
10	Details of Awards/ Appreciations supported with document to be submitted	
11	ANY OTHER INFORMATION	

SIGNATURE with seal of BIDDER

Organization setup of the company

(Details to be furnished in the following

format)

Sl. No.	Name	Designation	Qualification	Professional experience and details of work carried out	Years with firm	Remarks

Note:

1. Certificates of qualification are required to be attached

Details of Office Space and infrastructure with firm:

Sl. No	Criteria	Details
1	Office space (sqm)	
2	Computers plotters etc	
3	Software	

Details of work completed during the last 10 Years

(Details to be furnished in the following format)

Sl. No.	Name of work	Scope of Services	Value of Construction	Date of start/completion	Name & Address of the client	Remarks

Note:

The following documents are to be enclosed for each of the above work

1. Certificate from Client/ Project Implementation Authority
2. Other relevant documentary evidence if any.

Details of on-going work

(Details to be furnished in the following format)

Sl. No	Name of work	Scope of services	Value of construction	Date of start / % completion	Name & Address of the client	Remarks

Note:

1. The scope of services means whether the consultancy job included completed Master planning and drawing, preparation of estimates or any other allied services (please specify)
2. The following documents are to be enclosed for each of the above work
 - 1) Relevant documentary evidence
 - 2) In case of on –going work with TDB performance certificate in Performa as perform H be attached

Turn over the last three years:

Sl. No.	Financial year	Fee Earned	Remarks
1	2020-2021		
2	2019-2020		
3	2018-2019		

Note:

In addition to the above the applicant has to submit the following documents? Information

1. Copy of Balance sheets (s)
2. Copy of Valid Service Tax Number
3. Copy of PAN /TAN card
4. Details of litigation's, if any
5. Other relevant details, if any

Signature of Chartered

Accountant with Seal

Seal and Signature of Applicant

Applicant/Firm

AFFIDAVIT

(TO BE SUBMITTED ON NON-JUDICIAL STAMP PAPER OF MINIMUM Rs. 10/-DULY CERTIFIED BY NOTARY PUBLIC)

Affidavit of Mr.....S/o

R/o.....

I, the deponent above named do here by solemnly affirm and declare a under:

- 7. That I am the proprietor /Authorized signatory of M/s.....
having its Head office/ Regd office at
- 8. That the information/ documents/ Experience certificates submitted by M/s
..... along with this tender to TDB are genuine and true and nothing
has been concealed.
- 9. I shall have no objection in case TDB verifies them from issuing authority (ies). I shall also
have no objection in providing the original copy of the document (s), in case TDB demand
so for verification
- 10. I hereby confirm that in case, any document information & Or Certificate submitted by
e found to be incorrect /false /fabricated, TDB at its discretion may disqualify/reject my
application for pre-qualification out rightly and also debar me/M/s... from
participating in any future tenders/PQ.

DEPONENT

I.....the proprietor /Authorized signatory of M/s
.....do hereby confirm that the contents of the above Affidavit are true to my
knowledge and nothing has been concealed there from and that
no part of it is false verified atthisday of

DEPONENT

PERFORMA OF PERFORMANCE CERTIFICATE IN RESPECT OF
PERFORMANCE ON PROJECTS UNDER EXECUTION OF TDB

Name of the Tender inviting Authority of TDB.....

(This Performa shall be furnished for each project under execution with TDB
as mentioned below)

1	Project Title & location	
2	Contracted amount as per LOI	
3	Date of start/commencement as per LOI	
4	Stipulated date of completion	
5	Physical Progress stipulated on last date of submission of Tender (% of total work)	
6	Physical progress achieved on the last date of submission of Tender (% of total work)	
7	Financial progress stipulated on the last date of submission of tender (% of total work)	
8	Financial progress achieved on the last date of submission of Tender (% of total work)	
9	The % variation in BOQ at the time of actual execution of the project	
10	Delay in submission of structural and other drawing by the planner (Architecture firm for the project)	

Certificate of Performance by the Engineer –in charge

1. Performance of the contractor in above written project is satisfactory /not satisfactory (strikethrough whichever is not applicable)
2. The certificate is being issued on the request of contractor only to participate in the specifictender of TDB and not for any other purpose.