

Swamy Saranam

TRAVANCORE DEVASWOM BOARD

R.O.C.No.2390/25/Sty.

Devaswom Board Office,
Thiruvananthapuram, 19/03/2026

TENDER NOTIFICATION

For and on behalf of Travancore Devaswom Board, undersigned invites sealed Competitive tender for the supply of **paper items and stationery articles**, as per the list enclosed for the use of various offices and press under Travancore Devaswom Board for the year 2026-2027. (Financial year)

Each tender accompany Earnest Money Deposit of Rupees Five thousand only (Rs.5,000/-) in the form of Demand Draft in favour of the Secretary, Travancore Devaswom Board, Nanthancode, Thiruvananthapuram, 695003. The D.D should be payable at Thiruvananthapuram. Tender should be submitted for **paper items and stationery articles** in sealed covers super scribed with required sample. The tender should also specify the size, quantity, brand name, price and apex the monogram of the tenders in the sample. The tenders should reach the undersigned on or before 11 a.m, on **06/04/2026**. No tender will be accepted after the date and time or without furnishing the samples and Earnest Money Deposit specified. The tender will be opened at 2 p.m on the same day in the presence of the tenderers or their authorized representatives who may be present. The rates quoted shall be valid for a period of one year from the date of supply order. If any tenderer withdraws from his tender before the expiry of this period, the earnest money deposited by him will be forfeited.

The successful tenderers shall deposit a sum equivalent of 10 % of the total value of the articles either in cash or Bank guarantee for a like sum as security for the due performance of the contract and shall execute an agreement with the Board on a stamp paper with Rupees Two Hundred (Rs.200) only . The period of Bank guarantee shall be valid for one year from the date of agreement.

The entire number of articles should be supplied in the stationery store of Travancore Devaswom Board Office at Nanthancode, Thiruvananthapuram on or before **22/04/2026** at the risk and cost of the tenderers. Failure to supply the entire number of the articles within specified time and violation of any of the condition of the contract, the loss if any incurred on this account will be recovered from the defaulters. The Travancore Devaswom Board reserves the right to accept or reject any tender without assigning any reason what so ever.

In cases where a successful tenderer, after having made partial supplies fails to fulfill the contract in full, within the date specified, the purchasing officer will have the right to purchase the item by negotiation from the next higher bidder; the loss sustained to the Board on this account will be recovered from the defaulting tenderer. Samples shall be forwarded together with the tenders. Bidders on no account produce samples after the last date for accepting the tenders. The prices quoted should be inclusive of all taxes, duties, cess, transportation, loading and unloading etc. Further details if any can be had from the office of the undersigned during the office hours in person, or by Telephone No. 2315009, 2317983, 2310921.

On behalf of Travancore Devaswom Board

D. H. Upadhyay
Secretary

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