TRAVANCORE DEVASWOM BOARD

Nanthancode, Thiruvananthapuram.

Telephone : 0471 2314288 *Email: dcotdb@gmail.com*

Devaswom Commissioner's Office,

30/10 /2026.

ETAILED E-TENDER NOTICE FOR SUPPLY OF PURE GHEE AT SABARIMALA

Tender Document NO ROC 46/26/SAB

For and on behalf of the Travancore Devaswom Board, the Commissioner invites e-tenderfrom Government Agencies, Co-operative institutions,Private agencies and Private factories for the supply of 80,000 liters of pure ghee at Sabarimala. Tenders should accompany copy of documents showing that the company has an annual turn over at Two core. Earnest Money Deposit for participating in the tender is 3,00,000/- lakhs.

Articles should be delivered the Travancore Devaswom Board store located at Pamba in Pathanamthitta District, Kerala. The items will undergo food safety test upon arrival at the cost of the supplier. After successful test clearance the articles will be sent to the Sannidhanam main store at the cost of Travancore Devaswom Board.

Specification of pure ghee is as follows

1. The item should be pure, classified milk fact. Only and shall have a natural, sweet, pleasant, ordure, agreeable taste and free from rancid or other objectionable flavor. The ghee shall be free from moisture not more than 0.3% and in melting it shall be clear, transparent and free from sediment or foreign colouring matter.

GENERAL CONDITIONS

1.1 The food items shall conform to the standards prescribed in Food Safety &Standards (Food Products Standards and Food Additives)Regulation,2011

1.2 The entire lot will be rejected if the above condition is violated and penal provision will be imposed as decided by the Commissioner of Food Safety, Kerala as any Food Business Operator with intent to such violation.

1.3 The supplier shall liable to be prosecuted under Food Safety &Standards,2006,if standard variations are noted from that prescribed under Food Safety & Standards regulation 2011 because under sec.3 of FSS Act.2006 "Sale" with its grammatical variations and cognate expressions, means the sale of any article of food whether for cash or on credit or byway of exchange and whether by wholesale or retail for human consumption or use or for analysis and includes an agreement for sale, an offer for sale, the exposing for sale for having in procession for sale of such article and includes also attempt to sell any such article.

1.4 Payment will be released only to those suppliers who supply raw materials which conform to the standards under Food Safety &Standards (Food Products Standards and Food Additives)Regulation,2011

1.5 The supplier should submit an analysis certificate from an accredited lab along with every lot supply

1.6 The supplier should have a valid **FBO/PFA/FPO/FSSAI** license issued by the competent authority.

1.7 The tenders submitted by the defaulters on earlier occasions in contract with the TRAVANCORE DEVASWOM BOARD will not be considered. The tenderer therefore submit an affidavit along with the tender deposing that he is not a defaulter to the TRAVANCORE DEVASWOM BOARD on any earlier occasion.

1.8 Ghee should be packed only in Containers conforming to the standards of Food Safety and the name of the supplier and the month and year of packing should be mentioned on the Containers. The Containers should be of good quality and contain inner coating or having double layer so that ghee can be preserved for long period without any contamination and not affected by humidity.

1.9 Suppliers should furnish weight of the lorry load from the weigh bridge situated at Pampa and also furnish the quality certificate from accredited analytical lab for each load in addition to our test at Pampa.

1.10 Payment will be made only for the weight of the article excluding the weight of the Containers

1.11. The rate quoted should be inclusive of taxes, freight up to respective designation, loading and unloading charges and all other expenses.

1.12. In case the contract is awarded, Bank Guarantee for an amount equivalent to 10% of the total value of the articles to be supplied and valid for one year will have to be produced as security for satisfactory fulfillment of the contract at the time of executing agreement.

1.13. Executive Officer Sabarimala is the purchasing officer and an agreement should be executed by the successful tenderer with the purchasing officer at the earliest / within stipulated time

1.14. The Board reserves the right to apportion the quantity among the suppliers.

1.15. No compromise in the quality of the articles will be allowed.**In case , samples contains health hazardous elements stringent action will be taken against the firms submitting those samples, as recommended by the Commissioner for Food Safety, Kerala.**

1.16. The Tenders should be submitted through online on or before **05/11/2026,11AM**. The Tenders will be verified at **-06/11/2026,11AM**

1.17. The Tenderers should submit four liters of samples at the time of tender verification to the Office of the Devaswom Commissioner.

1.17(A). Tenders submitted by defaulters in previous years will not be considered.

1.18. The bidders should have the necessary portal enrolment with their own Digital Signature Certificate.

1.20. ***If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money if, any, deposited by him will be forfeited to the Borad and such legal action taken against him as the Board think fit.***

1.20. ***In cases where a successful tenderer, after having made partial supplies fails to fulfill the contract in full, all or any of the materials not supplied may at the discretion of the Board, be purchased by means of another tender/ quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Board shall thereby together with such sum as may be fixed by the Board towards damages be recovered from the defaulting tenderer.***

1.21. Any sum of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or the Board or any other person authorized by the Board and set off against any claim of the Purchasing Officer or the Board for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or the Board or any other person authorized by the Board. Any sum of money due and payable to the successful tenderer or contractor from the Board shall be adjusted against any sum of money due to the Board from him under any other contract.

1.22. If there is only one tender, it will not be opened in the first instance.

1.23 Negotiation Shall only be conducted with the lowest tenderer who full fills the prescribed pre-qualification criteria's.

1.24 The Travancore Devaswom Board reserves the right to cancel the tender or change the timing and quantity of the supply of goods, if the goods are not required, whole or in part, due to the unforeseen circumstances such as natural disaster or epidemics. The suppliers has no right to seek compensation in the event of such occurrence.

1.25 Rate should be quoted for per litre

2. DETAILS OF PRE-QUALIFICATION CRITERIA FOR THE TENDERS, TIME AND SCHEDULE AND COST OF BIDDING DOCUMENT, EMD TO BE SUBMITTED BY THE BIDDER FOR PARTICIPATION IN THIS BID ARE GIVEN BELOW.

(a) Cost of tender document.-Rs1500/- through online

(b) Earnest Money Deposit -3,00,000 /-(Rupees Three Lakh only) through online

(c) Tender Closing date: **05/11/2026,11AM**
Tender Opening date: **06/11/2026,11AM**

www.etenders.kerala.gov.in".

(f) Tender documents consisting of qualification information and eligibility criteria of bidders, Technical specification, schedule of quantities etc. are available in the web site **"www. etenders.kerala.gov.in".**

(g) Other details of tender documents will be available In the website" www.travancoredevaswomboard.org

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3.DOCUMENTS TO BE FURNISHED ALONG WITH TENDER

3.1 The ghee Manufacturing Units should have proper valid license by the concerned authority for manufacturing/processing and storing of ghee - Copy of which will have to be furnished. In respect of Traders and processors a valid trading license as may be applicable for trading in ghee , a copy of which may be submitted.

3.2 Attested copy of audited balance Sheet and profit / loss account for past three years duly certified by a Chartered Accountant if it is a own manufacturing unit. In case of a leased unit, the above documents of both the entities i.e. lessor and lessee will have to be furnished. In respect of Traders and Processors attested copy of balance Sheet and profit/ loss account for past three years duly certified by a Chartered Accountant shall be submitted.

3.3 Applicants shall submit attested copy of the Income Tax returns of last three years with a copy of a PAN card attested by authorized signatory.

3.4 Attested copy of Certificate of registration under Excise, VAT, State / Central SalesTax Act, Service Tax Act as applicable.

3.5. *Certificate showing the experience in the respective fields issued by the District level Officers of the Industries Department of the State Government.*

3.6. *A Passport size photo of the proprietor or the managing authority along with three specimen signatures duly attested by a Gazetted Officer or Notary Public.*

3.7 An affidavit on Rs 200 non judicial stamp paper and Notarized , regarding:

3.7(a). Not having been prosecuted for violation rules / law under Essential Commodities Act or any such others law or orders there under in any court of law.

3.7(b). Not having been black listed by any organization or Government for nonperformance of contractual obligation.

3.8 In case of partnership firm or Co-operative or Corporate, the Jaggery Manufacturing Units, Trading firms and processing units should furnish a copy of the partnership deed or byelaw or memorandum as the case may be. In case of partnership firms the share holding pattern should be duly certified by the Chartered Accountant along with details of name, age, education and experience of the partners. In case of Co operative / corporate body copy of letter of authorization to the Chief Executive or the authorized person to

register and participate in the e-procurement/tender process should be furnished.

3.9 ***In case of supplier who has entered in to lease agreement with the*** ghee ***manufacturing Units the copy of the legally registered lease agreement duly certified by the Charted Accountant shall be enclosed.***

3.10 ***The*** ghee ***Manufacturing Units, Trading firms should furnish letter of authority or power of attorney for having authorized the person to sign the documents on behalf of firm or society or corporate body. Attestation of signature of such authorized signatory from the bank where the firm is having its account is essential.***

3.11 The address proof of the authorized signatory viz. Telephone bill/copy of Passport /Electricity bill/ voter ID proof/Aadhar Card should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the concerned authority.

3.12. Bank account details of firm along with IFSC code, Branch details, address shall be furnished in the letterhead of the firm.

3.13. **Details of online payment are given separately in the Appendix attached with the tender document.**

4. SPECIAL INSTRUCTIONS TO THE BIDDER FOR THE E-SUBMISSION OF THE BIDS

4.1 Bidder should do the registration in the tender site http://etenders.kerala.gov.in using the option available. Then the Digital Signature Registration has to be done with the e-token, after logging into the site. The e-token may be obtained from one of the authorized certifying authorities such as SIFY/TCS/nCode.

4.2 If there is any clarification, this may be obtained online through the tender site or through the contract details. Bidder should take into account of the corrigendum published If any before submitting the bids through online.

4.3 After the bid submission, the acknowledgement number given by the e-tendering system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender.

4.4 The Tender Inviting Authority (TIA) will not be held responsible for any sort of the delay or the difficulties faced during the submission of bids through online by the bidders.

4.5 The bidder submit the bid documents by online mode through the site http://etenders.kerala.gov.in .

4.6 Each document tobe uploaded through online for the tenders should be less than 2 MB. If any document is more than2 MB, it can be converted

to rar/zip format and then the same can be uploaded. However if the file size is less than 1 MB the time for uploading transaction will be very fast. The total size of the documents in all the covers put up together, should be less than or equal to 12 MB.

4.7 The bidder should ensure that the bid documents submitted should be free from virus and If the documents could not be opened, due to virus, during tender opening, the bid Is liable to be rejected.

4.8 The time settings fixed in the server side are displayed at the top of the tenders. It will be valid for all actions of requesting bid submission, bid opening etc, in the e-tender system. The bidders should follow this time during bid submission.

4.9 All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewed by authorized persons during bid submission and not be viewable by any one until the time of bid opening. The submitted tender documents become readable only after the tender opening by the authorized individual.

4.10 The confidentiality of the bids is maintained since the secured Socket Layer 128 bit Encryption technology is used. Data storage encryption of sensitive field is done.

4.11. Tenders received online with the remarks that there is " EMD FAILURE" will not be accepted. So care should be taken by the Tenderers to ensure that their EMD is submitted properly.

Any doubt or queries in this regard may be forwarded to any of the following Email address.

devaswomcommissionertdb@gmail.com
eosabarimala@gmail.com
www.travancoredevaswomboard.org
Thiruvananthapuram
Phone No 0471-2314288

DEVASWOMCOMMISSIONER
TRAVANCORE DEVASWOM BOARD