

# TRAVANCORE DEVASWOM BOARD

## Office of the Devaswom Commissioner

Nanthancode, Thiruvananthapuram – 695003

## **E-TENDER NOTIFICATION**

### **Engagement of Housekeeping Agency for Sabarimala Sannidhanam**

**Tender Reference No.:** 13426/26/sab

**Tender ID (e-Procurement Portal):** <https://etenders.kerala.gov.in/>

**Date of Notification:** 13/10/2026

The Travancore Devaswom Board (TDB) invites online tenders from eligible, experienced and reputed housekeeping agencies for providing comprehensive housekeeping and sanitation services at Sabarimala Sannidhanam and associated pilgrim accommodation facilities, comprising approximately 400 rooms and other common areas, subject to the terms and conditions prescribed in the tender document.

#### **1. Name of Work**

Engagement of a housekeeping agency for cleaning, sanitation, hygiene maintenance, waste management and upkeep of approximately 400 pilgrim accommodation rooms and associated common areas at Sabarimala Sannidhanam.

#### **2. Important Tender Details**

|                                              |                                                                                         |
|----------------------------------------------|-----------------------------------------------------------------------------------------|
| <b>Tendering authority</b>                   | The Devaswom Commissioner, Travancore Devaswom Board                                    |
| <b>Place of work</b>                         | Sabarimala Sannidhanam and associated pilgrim accommodation/common areas                |
| <b>Mode of submission</b>                    | Online through the Kerala e-Procurement Portal                                          |
| <b>Contract period</b>                       | Initially one year, extendable subject to satisfactory performance and TDB requirements |
| <b>Estimated contract value</b>              | To be specified in the e-tender                                                         |
| <b>EMD</b>                                   | 50,000                                                                                  |
| <b>Tender fee</b>                            | 1500+GST                                                                                |
| <b>Document download start date/time</b>     | 15/10/2026                                                                              |
| <b>Last date/time for online submission</b>  | 21/10/2026                                                                              |
| <b>Date/time of opening of technical bid</b> | 22/10/2026                                                                              |
| <b>Rate should quoted in</b>                 | <b>per person</b>                                                                       |
| <b>Contact for clarification</b>             | Office of the Devaswom Commissioner, TDB, Nanthancode, Thiruvananthapuram – 695003      |

#### **3. Scope of Work**

1. Cleaning and maintenance of approximately 400 pilgrim accommodation rooms.
2. Cleaning of corridors, staircases, verandas, halls, waiting halls, toilets, bathrooms and other common areas, including the surroundings of toilet facilities.
3. Daily sweeping, mopping, dusting and disinfection, using suitable cleaning materials.
4. Collection, segregation, handling and disposal of waste in accordance with applicable rules and directions of TDB.
5. Deployment of adequate housekeeping personnel and supervisory staff on all required days and shifts.
6. Supply of all necessary cleaning equipment, tools, consumables and personal protective equipment, unless otherwise provided in the tender conditions.
7. Provision of emergency cleaning services during peak pilgrim rush and special occasions.

8. Maintenance of cleanliness standards and performance of any related duties directed by the competent authority under the contract.

#### **4. Eligibility Criteria**

9. The bidder shall be a legally registered firm, company, partnership, society or other eligible entity under applicable laws.
10. The bidder shall have a minimum of five years' experience in housekeeping services.
11. The bidder shall have experience in providing housekeeping services in large institutions, hospitals, hotels, airports, railway stations, pilgrimage centres or similar establishments.
12. The bidder shall have an average annual turnover of not less than ₹2 crore during the last three financial years, supported by audited financial statements and/or a certificate from a Chartered Accountant.
13. The bidder shall possess valid PAN, GST, EPF and ESI registrations, as applicable.
14. The bidder shall have adequate trained manpower, supervisory staff, equipment and infrastructure to perform the work.
15. The bidder shall not have been blacklisted or debarred by any Government Department, Public Sector Undertaking, autonomous body or local authority as on the date of submission.
16. The bidder shall satisfy any additional eligibility conditions and submit documents prescribed in the detailed e-tender document.

#### **5. Documents to be Uploaded**

17. Company/agency profile and constitution documents.
18. Registration/incorporation certificate and other applicable licences.
19. PAN, GST, EPF and ESI registration details.
20. Work orders and experience/performance certificates for similar assignments.
21. Audited financial statements for the last three financial years and turnover certificate of 1 crore, wherever required.
22. Details of manpower, supervisors, equipment and operational infrastructure available.
23. Self-declaration/affidavit regarding non-blacklisting or non-debarment.
24. Proof of remittance of tender fee and EMD, or valid exemption documents, as applicable.
25. Any other document specifically required in the detailed tender document.

#### **6. Evaluation and Award**

Bids shall be examined for compliance with the tender conditions and eligibility criteria. Technical bids shall be evaluated on the basis of relevant experience, financial capability, availability of trained manpower, previous performance in similar assignments, and technical competence and infrastructure. Financial bids of only those bidders found technically qualified shall be considered, in accordance with the tender document and applicable procurement rules. The contract shall be awarded to the successful bidder as determined under the prescribed tender procedure. TDB reserves the right to seek clarifications or supporting documents as permitted by rules.

#### **7. Obligations of the Successful Bidder**

26. The successful bidder shall execute the agreement and furnish performance security/bank guarantee, if required, within the period stipulated in the tender document.
27. The agency shall deploy sufficient personnel in accordance with the approved staffing plan and instructions of the competent authority.
28. The agency shall comply with all applicable labour, wage, EPF, ESI, GST, safety and other statutory requirements and shall be responsible for its personnel.
29. All personnel deployed shall maintain discipline and comply strictly with the traditional customs, rituals, practices, dress/entry requirements and codes of conduct applicable at Sabarimala. Any serious violation may result in removal of personnel and/or termination of the contract, subject to the tender conditions.
30. The agency shall maintain registers, attendance, cleaning schedules and other records and submit them for inspection whenever required by TDB.

31. The agency shall provide cleaning materials, equipment and protective gear as specified in the tender document and shall promptly attend to complaints and emergency requirements.

#### **8. Penalty, Termination and Other Conditions**

Penalties for inadequate staffing, unsatisfactory cleaning, delay, breach of statutory obligations or other defaults; payment terms; service-level standards; inspection procedures; termination; dispute resolution; and other contractual conditions shall be as provided in the detailed tender document. Bidders are advised to read the complete tender document and all corrigenda before submitting bids.

#### **9. Submission of Online Tender**

Interested eligible bidders shall submit their bids online through the Kerala e-Procurement Portal within the dates and times specified in the tender schedule. Bidders shall upload all required documents in the prescribed format and complete the submission process before the deadline. Hard copies, if any, shall be submitted only where specifically required by the tender document. Bids submitted after the deadline or not submitted in the prescribed manner shall be dealt with in accordance with the applicable e-procurement rules and tender conditions.

#### **10. Right of the Board**

The Travancore Devaswom Board reserves the right to accept or reject any or all bids, cancel or modify the tender process, or amend the scope, eligibility criteria or schedule, in accordance with applicable rules and without assigning any reason, to the extent permitted by law. Any amendment or clarification shall be published through the e-Procurement Portal.

**DEVASWOM COMMISSIONER**

**TRAVANCORE DEVASWOM BOARD**