TENDER NOTICE

E-TENDER FOR TRANSPORTATION OF DEVASWOM MATERIALS FROM PAMBA STORE TO SABARIMALA STORE BY TRACTORS / TRACTOR-TRAILERS

Tender No.: 19347/26/sab	Date: 23/10/2026

E-tenders are invited from eligible and experienced transport contractors/vehicle owners for awarding the Transportation Kuthaka for transportation of Devaswom materials from Pamba Store to Sabarimala Store by tractor/tractor-trailer, for the period specified in the tender/work order.

The work shall include transportation of articles/materials from the Pamba Store to the Sabarimala Store, including loading/unloading wherever specifically entrusted, proper securing of materials during transit and delivery at the destination under the supervision of the authorized Devaswom officials.

1. BASIC PARTICULARS

Particular	Details
Name of Work	Transportation Contract – Pamba Store to Sabarimala Store
Nature of Work	Transportation of Devaswom materials by Tractor/Tractor-Trailer
Contract Period	01/11/2026 to 31/09/2027
Tender Fee	₹1500+ gst
EMD	₹50,000
Performance/Security Deposit	10 % of contract value
Minimum No. of Tractors	3 Nos.
Minimum Tractor Capacity	Not less than 3 MT payload per tractor-trailer, subject to statutory permissible capacity
Maximum Age of Tractor	Not more than 10 years as on the last date of tender submission
Route	Pamba Store to Sabarimala Store
Tender Submission Date	24/10/2026
Tender Closing Time	29/10/2026
Tender Opening Date	30/10/2026
Tender Opening Time	11 am
Contract Authority	Travancore Devaswom Board

The above quantities are approximate and may vary according to actual requirements. The Board does not guarantee any minimum quantity of work.

2. SCOPE OF WORK

The successful tenderer shall undertake transportation of materials from:

Pamba Devaswom Store → Sabarimala Devaswom Store using tractors/tractor-trailers approved by the Travancore Devaswom Board.

The materials may include, but shall not be limited to:

- Food and provision items;
- Aravana/Prasadam-related materials;
- Pooja materials;
- Jaggery, sugar and other provisions;
- Office/store materials;
- Other Devaswom articles as directed by the competent authority.

The exact quantity and frequency of transportation shall depend upon the requirements of Sabarimala Devaswom.

3. ELIGIBILITY OF TENDERERS

The tenderer shall satisfy the following minimum eligibility requirements:

3.1 Experience

The tenderer shall have experience in transportation of goods/materials using tractors, tractor-trailers, goods vehicles or similar vehicles.

The tenderer shall submit documentary proof of previous transportation work such as:

- Work order/agreement;
- Completion certificate;

Experience certificate from Government/PSU/local body/private organization; or

Other satisfactory documentary evidence acceptable to the Board.

3.2 Ownership / Possession of Vehicles

The tenderer shall possess or have legally valid access to the minimum required number of tractors/tractor-trailers.

The following shall be submitted:

- RC copies;
- Insurance certificates;
- Fitness certificates wherever applicable;
- Pollution certificate wherever applicable;
- Tax particulars;
- Details of driver;

Where a vehicle is not owned by the tenderer, a valid lease/hire agreement and authorization from the registered owner shall be produced.

3.3 Minimum Number of Vehicles

The tenderer shall have access to a minimum of 3 mechanically sound tractors with suitable trailers.

The Board may increase the number of vehicles required during Mandala-Makaravilakku and other peak periods.

The contractor shall arrange additional vehicles whenever directed by the competent authority.

4. TRACTOR / TRACTOR-TRAILER CONDITIONS

4.1 Age of Vehicle

The tractor proposed for deployment shall preferably be not more than 10 years old as on the last date of submission of tender.

The competent authority may permit a vehicle exceeding the specified age only if it possesses valid statutory fitness and is found mechanically satisfactory after inspection.

4.2 Mechanical Condition

All tractors and trailers shall be:

- Mechanically sound;
- Roadworthy;
- Properly maintained;
- Suitable for the Pamba–Sabarimala route;

Capable of safely carrying the proposed load.

The Board shall have the right to inspect any vehicle before deployment.

4.3 Statutory Documents

Every vehicle shall have valid statutory documents applicable to the vehicle, including:

- Registration Certificate;
- Insurance;
- Fitness certificate, wherever applicable;
- Goods carriage permit/authorization, wherever applicable;
- Pollution Under Control Certificate, wherever applicable;
- Valid motor vehicle tax;

Other statutory documents required under the Motor Vehicles Act/Rules.

Kerala MVD specifically provides services for goods permits and fitness certification, and these requirements should remain valid throughout the contract.

4.4 Replacement

Any vehicle found defective, unsafe or unsuitable shall immediately be withdrawn and replaced by another vehicle satisfying the tender conditions.

5. DRIVER CONDITIONS

Each tractor shall be operated by a properly licensed and experienced driver.

The driver shall possess a valid driving licence appropriate to the vehicle.

The driver shall be familiar with hill roads and difficult terrain.

The driver shall strictly obey the instructions of the Devaswom authorities, Police, Forest Department and other competent authorities.

No driver shall operate the vehicle under the influence of alcohol or any intoxicating substance.

The contractor shall be responsible for the conduct of drivers and helpers.

The contractor shall provide replacement drivers whenever necessary.

6. LOADING OF MATERIALS

Materials shall be loaded at Pamba Store only under the supervision/authorization of the Store Officer or other authorized Devaswom official.

A Trip Sheet / Transportation Challan shall be prepared for every trip.

The Trip Sheet shall contain:

- Date;
- Vehicle number;
- Driver name;
- Description of materials;
- Quantity/weight;
- Time of loading;
- Name/signature of issuing officer;
- Destination;
- Time of departure.

7. DELIVERY AT SABARIMALA

The contractor shall transport the materials directly to the Sabarimala Store or other location specifically authorized by the Devaswom authorities.

The receiving officer shall verify the materials and acknowledge receipt.

Any shortage, damage or discrepancy shall be recorded immediately.

8. RESPONSIBILITY FOR MATERIALS

From the time the materials are handed over to the contractor/driver for transportation until delivery at Sabarimala, the contractor shall be responsible for their safe custody.

If any material is:

- Lost;
- Stolen;
- Damaged;

Short-delivered; or

- Rendered unusable

due to negligence, improper handling, accident attributable to the contractor or misconduct of the contractor/driver/helper, the Board shall have the right to recover the corresponding loss from the contractor.

Such amount may be recovered from:

- Current bills;
- Security Deposit;
- EMD, where legally permissible;
- Any other amount due to the contractor.

9. OVERLOADING PROHIBITED

The contractor shall not carry materials beyond the legally permissible carrying capacity of the tractor/tractor-trailer.

The Board shall not be liable for any penalty, accident, damage or loss arising from overloading by the contractor.

10. TRANSPORTATION REQUIREMENT DURING SABARIMALA SEASON

The contractor shall maintain adequate vehicles and manpower throughout the contract period.

During Mandala-Makaravilakku and other peak periods, the contractor may be required to undertake transportation at short notice.

The contractor shall ensure uninterrupted transportation.

Failure to provide vehicles when required shall constitute breach of contract.

11. TRIP SHEET AND RECORD KEEPING

A separate trip sheet shall be maintained for every trip.

The contractor shall submit the original/verified trip sheets along with the monthly bill.

No payment shall be made for a trip which is not supported by proper transportation records and delivery acknowledgement.

12. RATE STRUCTURE

The tenderer shall quote the rate in the prescribed BOQ.

The rate shall be inclusive of:

- Fuel;
- Lubricants;
- Driver wages;
- Helper wages;
- Maintenance;
- Repairs;
- Tyres;
- Insurance;

- Taxes and statutory charges applicable to the contractor;
- Loading/unloading charges, if specifically included in the BOQ;
- All incidental expenses;

Any other expenditure necessary for completing the work.

GST shall be dealt with separately as specified in the tender.

Note: No additional amount shall be payable merely on account of increase in fuel price, wages, repairs or maintenance during the contract period unless specifically permitted under the agreement.

13. RATE QUATED SHOULD INCLUDE LOADING CHARGES FROM PAMBA STORE. UNLOADING AT PAMBA STORE WILL BE BORNE BY SUPPLIER AND UNLOADING AT SABARIMALA WILL BE BORNE BY TDB

14. RATE PER TONNE

If the Board decides to adopt a weight-based payment system, payment shall be made based on the actual quantity/weight transported.

BOQ – RATE PER TONNE

Sl. No.	Description	Unit	Approx. Quantity	Rate Excluding GST ₹	GST ₹	Total Rate Including GST ₹
1	Transportation of Devaswom materials from Pamba Store to Sabarimala Store by tractor/tractor-trailer	MT	—	—	—	—

Actual quantity shall be established through weighment or other measurement procedure approved by the Devaswom authorities.

15. PREFERRED PAYMENT STRUCTURE

For administrative convenience, the Board may adopt the following system:

Rate per trip for one tractor/tractor-trailer carrying material up to its approved/statutory carrying capacity.

Where different vehicle capacities are permitted, separate BOQ items may be provided for each capacity.

In special circumstances (such as when goods for unloading and incoming loads accumulate at the collection center, or during instances of vehicle congestion), considering the necessity of directly delivering shipping goods to the warehouses—goods that had completed physical inspection were directly uploaded from larger vehicles to trucks for transit to warehouses, and similarly depositing them at collection centers a seprate arte should be fixed at the time of negosiation

The actual categories and capacities should be finalized after assessing the route conditions and operational requirements.

16. GST

The tenderer shall quote the basic transportation rate and GST separately in the BOQ wherever the e-tender format permits.

The contractor shall be responsible for complying with all applicable GST registration, invoicing, return-filing and tax-payment requirements.

GST shall be paid only at the rate legally applicable to the service on the date of supply/payment, subject to production of a valid tax invoice and compliance with applicable GST provisions.

Where the service is covered under any reverse-charge mechanism or other special GST provision, the same shall be dealt with in accordance with the applicable law.

The contractor shall furnish valid GSTIN and other GST particulars wherever applicable.

The Board shall have the right to make statutory GST deductions wherever applicable.

The applicable GST treatment should be verified against the classification of the actual transportation service and the contractor's status before final publication of the tender. CBIC maintains the current GST rate and tax-rule framework.

17. GST TDS

Where GST-TDS under Section 51 of the CGST/SGST Act and corresponding provisions is applicable to the Board/contract, the prescribed amount shall be deducted from the eligible taxable value and remitted to the Government.

CBIC states that Section 51 applies to specified Government/statutory deductors for qualifying contracts exceeding ₹2.5 lakh, with the GST component excluded from the value on which TDS is calculated.

The contractor shall be responsible for ensuring that the GSTIN and invoice particulars furnished to the Board are correct so that statutory TDS credit can be properly reflected.

18. INCOME TAX TDS

Income-tax TDS, wherever applicable, shall be deducted from payments made to the contractor in accordance with the Income-tax Act and Rules in force from time to time.

The contractor shall be responsible for furnishing a valid PAN and other particulars required for statutory deductions.

19. OTHER STATUTORY DEDUCTIONS

The Board shall be entitled to make all deductions required under applicable laws, Government orders, Board orders and the conditions of the agreement.

20. PAYMENT OF BILLS

The contractor shall submit monthly bills or bills at such intervals as directed by the Devaswom authorities.

Bills shall be supported by:

- Trip Sheets;
- Delivery acknowledgements;
- Vehicle details;
- Quantity transported;
- Certificate of the Store Officer/authorized officer;

Valid GST invoice, where applicable.

Payment shall be made only after verification and certification by the authorized officer.

The Board shall have the right to withhold payment relating to disputed quantities, shortages, damages or incomplete documentation until the matter is settled.

21. EARNEST MONEY DEPOSIT

An EMD of ₹50,000 shall be remitted along with the tender in the prescribed manner.

The EMD may be forfeited if the successful tenderer:

- Withdraws the tender after acceptance;
- Fails to execute the agreement;
- Fails to remit the required Security Deposit;

Fails to commence the work within the stipulated time; or

Commits any other default specified in the tender conditions.

Exemptions from EMD, if any, shall be allowed only in accordance with applicable Government/Board rules.

22. TENDER FEE

Tender fee of ₹1500+GST shall be remitted in the manner specified in the e-tender.

The tender fee shall be non-refundable except where specifically provided under the applicable rules.

23. SECURITY DEPOSIT / PERFORMANCE SECURITY

The successful tenderer shall remit Performance Security/Security Deposit such amount as prescribed by the competent authority.

The Security Deposit shall remain with the Board during the contract period and until satisfactory completion of all contractual obligations.

24. PENALTY FOR FAILURE TO PROVIDE VEHICLE

If the contractor fails to provide the required tractor/tractor-trailer after receiving a valid instruction from the authorized officer, the Board may:

- Arrange an alternative vehicle at the risk and cost of the contractor;
- Recover the additional expenditure incurred;

Impose a penalty of ₹2000 per vehicle per occasion/day, subject to the maximum limit prescribed in the agreement; and/or

Treat repeated failure as breach of contract.

25. PENALTY FOR DELAY

Where the contractor fails to complete an instructed transportation operation within the required time without sufficient reason accepted by the competent authority, a penalty of ₹2000 per delayed trip may be imposed.

The penalty shall not be imposed where delay is demonstrably caused by circumstances beyond the contractor's control, such as official route closure, statutory restrictions, natural calamity or other circumstances accepted by the competent authority.

26. PENALTY FOR SHORTAGE/DAMAGE

In case of loss, shortage or damage to Devaswom materials attributable to the contractor, the Board shall recover:

Actual value of loss/damage + applicable additional expenses incurred by the Board, without prejudice to other contractual remedies.

27. BREAKDOWN OF VEHICLE

In case of breakdown:

The contractor shall immediately inform the authorized Devaswom officer.

The contractor shall arrange a replacement vehicle at his own cost.

The replacement vehicle shall satisfy all tender conditions.

No additional transportation charge shall be payable for the replacement arrangement.

28. STANDBY VEHICLE

During peak periods, the Board may require one or more standby tractors.

The contractor shall arrange standby vehicles within the time specified by the competent authority.

The Board may specify a separate standby charge, if considered necessary, in the BOQ.

29. ACCIDENTS AND LIABILITY

The contractor shall be solely responsible for accidents arising from negligence, unsafe operation, overloading, defective vehicles or misconduct of the contractor, drivers or workers.

The Board shall not be responsible for compensation, damages, penalties or claims arising from such acts, except to the extent otherwise required by law.

30. LABOUR AND WORKERS

The contractor shall be responsible for:

- Wages;
- Labour welfare;
- Insurance;
- Statutory contributions;
- Safety equipment;

Conduct and discipline of workers.

No employer-employee relationship shall be created between the contractor's workers and the Travancore Devaswom Board merely by execution of this contract.

31. PROHIBITION OF SUB-CONTRACTING

The contractor shall not sub-contract the work to any other person without prior written permission of the competent authority.

Unauthorized sub-contracting shall constitute breach of contract.

32. INSPECTION OF VEHICLES

Before commencement of work, the Board may constitute an inspection team consisting of authorized officers to inspect the tractors/tractor-trailers.

The Board may reject any vehicle that is:

- Mechanically defective;
- Unsafe;
- Over-age contrary to the tender condition;
- Without valid documents;

Unsuitable for the route; or

Otherwise unacceptable on reasonable grounds.

33. RIGHT TO INCREASE OR DECREASE WORK

The quantity of transportation specified in the BOQ is only approximate.

The Board reserves the right to increase or decrease the number of trips/quantity according to actual requirements.

The contractor shall have no automatic claim for the minimum quantity indicated in the tender.

34. NO GUARANTEE OF MINIMUM BUSINESS

The Board does not guarantee any minimum number of trips or minimum quantity of materials to be transported.

Payment shall be made only for actual transportation work authorized and satisfactorily completed.

35. EMERGENCY REQUIREMENTS

During emergencies, pilgrimage season, special poojas, festivals or unforeseen circumstances, the contractor shall provide additional transportation facilities to the extent reasonably possible.

The competent authority may issue instructions by telephone/electronic communication followed by written confirmation.

36. INSURANCE

The contractor shall maintain valid insurance for all vehicles and shall ensure that the insurance coverage is adequate and valid throughout the period of deployment.

37. MOBILE COMMUNICATION

The contractor shall provide a responsible contact person who shall remain available during the transportation period, particularly during Mandala-Makaravilakku season.

The contact number shall be furnished to the Devaswom authorities before commencement of work.

38. AGREEMENT

The successful tenderer shall execute the prescribed agreement with the Travancore Devaswom Board

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DEVASWOM COMMISSIONER